



Arkansas Secretary of State

1401 W. Capitol, Suite 250, Little Rock, AR 72201

Mark Martin

501-682-3409 • www.sos.arkansas.gov

CHARITABLE ORGANIZATION REGISTRATION PROCESS

Step 1: File Articles of Incorporation

Arkansas Secretary of State
Business and Commercial Services
1401 West Capitol Avenue, Ste. 250
Victory Building
Little Rock, AR 72201
501-682-3409
TOLL FREE 888-233-0325

Step 2: Apply for exempt status

(Must have articles filed to complete Step 2)

Internal Revenue Service
TE/GE Division, Customer Service
P.O. Box 2508
Cincinnati, OH 45201
877-829-5500

Step 3: Register for solicitation purposes (annual renewal)

(Must have IRS Tax Determination letter for Step 3)

Arkansas Secretary of State
Attn: Charities
1401 West Capitol Avenue, Ste. 250
Victory Building
Little Rock, AR 72201
501-683-0094
charities@sos.arkansas.gov



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Annual Report – Contact Information

Nonprofit Corporation

PLEASE TYPE OR PRINT CLEARLY IN INK

JURISDICTION (SELECT ONE)

Domestic

Foreign

In order for this entity to receive its annual reporting form, please complete and file with the Office of the Secretary of State at the time of filing.

Entity name as used in Arkansas

Contact Person

Street Address or Post Office Box Number

City, State Zip

Telephone Number

E-mail Address

NOTE: Annual Reports will be due on or before August 1st the year following filing or qualification in this state.

I understand that knowingly signing a false document with the intent to file with the Arkansas Secretary of State is a Class C misdemeanor and is punishable by a fine up to \$100.00 and/or imprisonment up to 30 days.

Executed this _____ day of _____, _____.

Signature

Authorized Officer (Type or Print)