ARKANSAS REGISTER

Transmittal Sheet

Use only for **FINAL** and **EMERGENCY RULES**

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For Office Use Only:

Effective Date _____ Code Number _____

Name of Agency Arkansas Department of Education

Department Legal Services

Contact Cory Biggs E-mail cory.biggs@arkansas.gov Phone 501-682-4227

Statutory Authority for Promulgating Rules Ark. Code Ann. 6-11-105, 6-15-1004, 6-17-309, & 25-15-201 et seq.

Rule Title: Arkansas Department of Education Emergency Rules Governing the Arkansas Qualified Teacher Requirements

Intended Effective Date (Check One)		**Date**
☑ Emergency (ACA 25-15-204)	Legal Notice Published	N/A
☐ 10 Days After Filing (ACA 25-15-204)	Final Date for Public Comment	N/A
☐ Other _____ (Must be more than 10 days after filing date.)	Reviewed by Legislatice Council	June 8, 2016
	Adopted by State Agency	May 12, 2016

Electronic Copy of Rule e-mailed from: (Required under ACA 25-15-218)

Contact Person	E-mail Address	Date
Cory Biggs	cory.biggs@arkansas.gov	June 21, 2016

CERTIFICATION OF AUTHORIZED OFFICER

I Hereby Certify That The Attached Rules Were Adopted
In Compliance with the Arkansas Administrative Act. (ACA 25-15-201 et. seq.)

_____
Signature

501-682-4227 cory.biggs@arkansas.gov
Phone Number **E-mail Address**

Staff Attorney
Title

June 21, 2016
Date

Revised 7/2015 to reflect new legislation passed in the 2015 Regular Session (Act 1258). This act changed the effective date from 30 days to 10 days after filing the rule.

ARKANSAS DEPARTMENT OF EDUCATION
EMERGENCY RULES GOVERNING THE ARKANSAS
QUALIFIED TEACHER REQUIREMENTS

1.00 REGULATORY AUTHORITY; PURPOSE; APPLICABILITY

1.01 These rules shall be known as the Arkansas Department of Education Emergency Rules Governing the Arkansas Qualified Teacher Requirements.

1.02 The State Board of Education enacted these rules pursuant to its authority as set forth in Ark. Code Ann. §§ 6-11-105, 6-15-1004 6-17-309, and 25-15-201 et seq.

1.03 These rules apply when:

1.03.1 An educational entity is contracting with an individual for a teaching position in a core academic subject area for which licensure is otherwise required but the educational entity has obtained a legal waiver from licensure requirements (as defined herein); or

1.03.2 The individual teaches one (1) or more subjects in special education or in an alternative learning environment.

1.04 These rules do not permit a waiver from the requirements for licensure in special education.

1.05 Upon final approval of the permanent Rules Governing Arkansas Qualified Teacher Requirements, the permanent rules will replace the ADE Rules Governing Highly Qualified Teachers and promulgated pursuant to the No Child Left Behind Act of 2001.

2.00 DEFINITIONS

2.01 **"ARHOUSSE"** means the Arkansas High Objective Uniform State Standard of Evaluation matrix attached as Appendices A-C to these rules.

2.02 **"Core academic subject area"** means English Language Arts, Mathematics, Science, Social Studies, Early Childhood (Elementary), Music, Art, and Foreign Language.

2.03 **"Educational entity"** means an entity that is identified by the Department of Education as a local education agency.

2.04 **"Legal Waiver"** means that the educational entity is:

2.04.1 A charter school that has obtained a waiver from the applicable requirement under a law allowing the waiver through the charter application process; or

2.04.2 A school district that has obtained a waiver from licensure under applicable law.

2.05 **"Successful, relevant work experience"** means employment in a specific field or occupation for at least one (1) year that required the educator to demonstrate knowledge and skills in the content area to be taught, as supported by two (2) professional letters of recommendation from the educator's employers or supervisors in the related industry or occupation.

3.00 ARKANSAS QUALIFIED TEACHER REQUIREMENTS

3.01 A teacher teaching in a core academic subject area at an educational entity that has received a legal waiver of licensure shall meet the requirements of an Arkansas Qualified Teacher.

3.02 Eligibility Requirements. To meet Arkansas Qualified Teacher requirements, the educator must have either:

3.02.1 Previously met highly qualified teacher status under the ADE Rules Governing Highly Qualified Teachers and promulgated pursuant to the No Child Left Behind Act of 2001; or

3.02.2 Obtained a bachelor's degree or an advanced degree and meets one (1) of the following requirements:

3.02.2.1 The bachelor's degree or advanced degree is in the content area in which the educator will teach;

3.02.2.2 The bachelor's degree or advanced degree contains a minimum of eighteen (18) college credit hours in the content area in which the educator will teach;

3.02.2.3 The educator has successfully completed a content area assessment approved by the State Board of Education for the content area in which the educator will teach;

3.02.2.4 The educator is a National Board Certified Teacher for the content area in which the educator will teach; or

3.02.2.5 The bachelor's degree or advanced degree is in any major and the educator has documented successful, relevant work experience in the teaching area;

3.03 An educator teaching one (1) or more subjects in special education shall hold an Arkansas teaching license in special education and either:

3.03.1 Meet one other eligibility requirement under 3.02; or

3.03.2 Demonstrate content knowledge in each of the areas he or she teaches using the ARHOUSSE matrix (see Appendices A-C).

3.04 An educator teaching one (1) or more subjects in an alternative learning environment shall hold an Arkansas teaching license and either:

3.04.1 Meet one other eligibility requirement under 3.02; or

3.04.2 Demonstrate content knowledge in each of the areas he or she teaches using the ARHOUSSE matrix (see Appendices A-C).

3.05 Educational Entity Responsibilities

3.05.1 The educational entity shall determine that the educator meets the eligibility requirements for the content area in which the educator will teach.

3.05.2 The school district shall indicate in eSchool that the educator is an Arkansas Qualified Teacher, and shall maintain records of the educator's eligibility and content areas taught. The records shall be made available for Department of Education review.

3.06 The ARHOUSSE matrix attached as Appendices A, B, and C to these rules will be reviewed after the 2016-2017 school year, and revised as necessary to align with the state's plan filed with the United States Department of Education under the Every Student Succeeds Act.

4.0 EMERGENCY AND EFFECTIVE DATES

4.01 Whereas, the United States Congress passed the Every Student Succeeds Act (ESSA) in December 2015, which removed the requirement that core content courses be taught by teachers who are licensed, degreed, and certified in content knowledge as highly qualified teachers and effectively nullified the ADE Rules Governing Highly Qualified Teachers and promulgated pursuant to the No Child Left Behind Act of 2001; and

Whereas, the repealed federal highly qualified teacher provisions allowed public charter schools to waive the licensure requirement but still required them to staff with teachers who were degreed and certified in content knowledge (i.e. highly qualified) for core content courses. Existing charter school charter agreements acknowledge this requirement, but because the highly qualified requirements have been nullified by ESSA, unless these rules are in effect immediately, the state has no authority to require charter school teachers in core content areas to be highly qualified; and

Whereas, the Arkansas Department of Education has diligently sought federal guidance on the implications and implementation of ESSA, but has not received that guidance. In the

absence of federal guidance the ADE has worked with many educational stakeholders to determine the best path for transition since the adoption of ESSA; and

Whereas, the 90th General Assembly enacted Act 1240 (codified as Ark. Code Ann. § 6-15-103), allowing school districts to request the same waivers as granted to a charter school within the school district where students of the school district attend, including waivers of licensure with no provision for review or monitoring. As those waivers are granted by the State Board under the law, these school districts have no accountability for the quality of teachers in core content areas. Unless these rules are in effect immediately, the state has no authority to require public school teachers in core content areas who are employed in a school district that has received a waiver under Act 1240 to be highly qualified; and

Whereas, special education teachers are still required under ESSA and the IDEA to be highly qualified in core content areas. In March 2016 the Arkansas Department of Education was required to assure the United States Department of Education, Office of Special Education Programs that either Arkansas special education teachers would be 100% licensed (with no waivers or provisional licensing) or the state would continue to require them to be highly qualified for content courses. The state continues to experience a decline in the teacher pipeline for special education, resulting in an 18% shortage of fully-licensed special education teachers. It would be a severe burden on the state's educational system to require that only fully-licensed special education teachers could teach in core content special education classes. As a result of the shortage of special education teachers, the ADE elected to assure the federal government that it would maintain the highly qualified provisions (ADE is permitted to revise the original provisions). Because the ADE Rules Governing Highly Qualified Teachers and promulgated pursuant to the No Child Left Behind Act of 2001 have been nullified by ESSA, unless these rules are in effect immediately the state has no authority to require special education teachers to be highly qualified. Therefore the state risks the loss of federal special education funding, which will present imminent peril to the public educational health, safety and welfare of the school children in Arkansas; and

Whereas, alternative learning education teachers teaching core content courses are required to be highly qualified under the ADE Rules Governing the Distribution of Student Special Needs Funding and the Determination of Allowable Expenditures of Those Funds. Again, because the ADE Rules Governing Highly Qualified Teachers and promulgated pursuant to the No Child Left Behind Act of 2001 have been nullified by ESSA, unless these rules are in effect immediately, the state has no authority to continue to require alternative learning education teachers to be highly qualified; and

Whereas, the State Board of Education and the Arkansas Department of Education are proposing these rule changes for the purpose of continuing to provide qualified educators in Arkansas public schools in the vacuum created by ESSA so that charter schools and school

districts will be able to hire qualified teachers in May 2016, when by law they are required to renew teaching contracts and are staffing for the next school year; and

Whereas, as a result of the current state rules promulgation process, if these rules are not adopted as emergency rules, school districts may hire teachers that, after the start of the school year, are determined are not qualified; and

Whereas, the State Board of Education finds that imminent peril exists to the public educational health, safety and welfare of the school children in Arkansas due to the need for qualified and effective licensed educators in public schools;

Therefore the State Board of Education and the Arkansas Department of Education promulgate these rules as Emergency Rules Governing the Arkansas Qualified Teacher Requirements pursuant to authority of Ark. Code Ann. § 25-15-204 in order to implement the changes needed for the proper licensure of public school teachers, administrators, and other licensed school personnel.

4.02 These Emergency Rules shall go into effect on _____.

4.03 These Emergency Rules shall expire on _____.

Arkansas Department of Education

Highly Qualified Teacher Designation Form (SINGLE SUBJECT)

A highly qualified teacher (HQT) must have at least a bachelor's degree; must be appropriately licensed to teach; and must demonstrate content knowledge in the subject area. This form may be used by any Arkansas teacher for whichever HQT status is being sought.

Teacher Name _____ Date _____

School _____ School District _____

Choose level of HQT status being sought.

O Early Childhood/Elementary-K-6

O Middle Childhood/Grades 4-8

O Secondary/Grades 7-12

If applicable choose the subject area.

O English
O Reading or Language Arts
O Mathematics
O Science: (Specify subject_____)
O Art
O Social Studies: (Specify subject_____)
O Music
O Foreign Language: (Specify language_____)

1) BACHELOR'S DEGREE (Provide the appropriate information and documentation.)
Degree _____ Date Awarded _____ Institution _____

2) ARKANSAS TEACHING LICENSE (Check one and provide the appropriate information.)

☐ INITIAL ☐ NTLP PROVISIONAL ☐ PROFESSIONAL TEACHING PERMIT OR PPTL
☐ STANDARD ☐ RECIPROCITY PROVISIONAL (all requirements completed except AR History course)

Area _____ Level _____ Expiration date: _____

3) DEMONSTRATION OF CONTENT KNOWLEDGE IN THE SUBJECT OR AREA? (Check A or B or C, and provide the appropriate information and documentation.)

3.A. ☐ I passed the Praxis Content Knowledge assessment, or licensure content test in other state.

_____ _____ _____
Assessment Passing Score Date taken

OR

3.B. ☐ I am a Middle School or Secondary teacher and I have a major, or coursework equivalent to a major (24 credit hours), or graduate degree, or National Board Certification in the area. (Explain)

_____

OR

3.C. ☐ I am a Veteran teacher and I have accumulated >100 points in this area on the ARHOUSSE criteria survey. Score = _____ (Attach a copy of the ARHOUSSE form.)

4) Are you HQT (i.e., do you have all of 1, 2, and 3 above)? Yes _____ No _____

If you do not meet **all three criteria** (1, 2, & 3 above) you cannot be designated as highly qualified **in this area at this time. As appropriate, and in conjunction with the school/district administrator the teacher is to develop, maintain and adhere to a written plan for becoming Highly Qualified in this area by the end of this school year.**

_____ _____
Teacher's signature Date

_____
School District Administrator's name

_____ _____
School District Administrator's signature Date

TEACHERS ARE TO ATTACH ALL APPROPRIATE DOCUMENTATION. COPIES OF ALL ARE TO BE MAINTAINED BY THE TEACHER AND KEPT ON FILE IN THE SCHOOL DISTRICT.

ARHOUSSE - Arkansas High Objective Uniform State Standard of Evaluation

To demonstrate subject area content knowledge a teacher must accumulate at least 100 points in the selected area. **This may be done by any teacher for whichever HQT status is being sought.**

Teacher Name _____ Date _____

School _____ School District _____

NOTE: CONTENT KNOWLEDGE ONLY

Choose level of HQT status being sought.

O Early Childhood/Elementary, K-6

O Middle Childhood, Grades 4-8

O Secondary, Grades 7-12

If applicable choose the content area.

O English
O Reading or Language Arts
O Mathematics
O Science: (Specify subject_____)
O Art
O Social Studies: (Specify subject_____)
O Music
O Foreign Language: (Specify language_____)

The following evidence must be in the **content area indicated above.**

		Points
National Teacher Exam Content Area Assessment(s) for this content area (e.g., Praxis # 010) or other non-Praxis non-licensure Content test (Describe)	50 points	
NBPTS Certification for this content area (including Elementary)	100 pts	
Content test taken for licensure in another state (describe)	100 pts	
Years of teaching experience in this subject area within the last ten years (10 pts/year)	# of years _____ (50 pts max)	
Content-based Professional Development - according to the school's Prof. Dev. Plan (1 pt/hr up to 8 pts/year)	# of years _____ (40 pts max)	

The following must **NOT HAVE BEEN USED ABOVE** under Professional Development.

College/University Coursework in the content area List coursework _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____	# credit hours _____ 3 pts per credit hour	
Served in an administrative capacity in the content area, e.g., Dept. chair, ACSIP chair, Lead teacher, etc. Describe: _____	# of years served 10 pts per year (30 pts max)	
Documented Committee service in **local (LEA)** curriculum development **in this content area** in the last five years Describe: _____	# of activities _____ 5 pts per activity (25 pts max)	
Documented Committee service in **state or national** curriculum development **in this content area** in the last five years Describe: _____	# of activities _____ 10 pts per activity (30 pts max)	

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Textbook adoption committee service **in this content area** over the last five years Describe: _____	# of committees _____ 15 pts per committee (30 pts max)	
Papers published in refereed journals in this content area in the last five years Describe: _____	# of papers _____ 10 pts per paper (30 pts max)	
Presentations made at content-area or specialty-area association conferences in the last five years Describe: _____	# of pres'ns _____ 10 pts per pres'n (30 pts max)	
Conferences attended in this content area in the last five years Describe: _____	# of conferences _____ 5 pts per conference (15 pts max)	
Service as a Pathwise Mentor **in this content area**	# of years served _____ 10 pts per year (30 pts max)	
Participation in Arkansas Leadership Academy Individual or Team Institute	20 pts per academy	
Participation in ELLA Curriculum Training – Year Long	20 pts per year	
Participation in Arkansas Mathematics and Science Professional Development Institute – Year Long	20 pts per year	
Participation in Effective Literacy, Literacy Lab, Reading First, Curriculum Training, or some similar activity – Year Long (describe) _____	1 point per hour up to 20 points per year	
	Total	

_____ Teacher's signature

_____ Date

_____ School District Administrator

_____ School District Administrator's signature

_____ Date

TEACHERS ARE TO ATTACH ALL APPROPRIATE DOCUMENTATION. COPIES OF ALL ARE TO BE MAINTAINED BY THE TEACHER AND KEPT ON FILE IN THE SCHOOL DISTRICT.

Appendix B
Arkansas Department of Education
Highly Qualified Teacher Designation Form (MULTI-SUBJECT, for Middle Childhood grades)

A highly qualified teacher (HQT) must have at least a bachelor's degree; must be appropriately licensed to teach; and must demonstrate content knowledge in the subject area(s). The Multi-Subject HOUSSE form (to designate content knowledge) may ONLY be used by teachers in Alternative Learning Environments or Special Education, who teach two or more subjects and seek Highly Qualified Teacher status as a Multi-Subject HQT.

Teacher Name _____ Date _____

School _____ School District _____

Choose level of HQT status being sought.

O Middle Childhood/Grades 4-8

Indicate Instructional Class

O Alternative Learning Environment
O Special Education

Choose the content areas.

O English
O Reading or Language Arts
O Mathematics
O Science: (Specify subject_____)
O Art
O Social Studies: (Specify subject_____)
O Music
O Foreign Language: (Specify language_____)

1) BACHELOR'S DEGREE (Provide the appropriate information and documentation.)

Degree _____ Date Awarded _____ Institution _____

2) ARKANSAS TEACHING LICENSE (Check one and provide the appropriate information.)

☐ INITIAL ☐ NTLP PROVISIONAL ☐ PROFESSIONAL TEACHING PERMIT OR PPTL
☐ STANDARD ☐ RECIPROCITY PROVISIONAL (all requirements completed except AR History course)

Area _____ Level _____ Expiration date: _____

3) DEMONSTRATION OF CONTENT KNOWLEDGE AS A MULTI-SUBJECT TEACHER? (Check A or B, and provide the appropriate information and documentation.)

3.A. ☐ I passed the Praxis II: Middle School Content Knowledge (#0146), Praxis II: Middle School Multiple Subjects (#5141), or other appropriate state-mandated content-area assessment, or Multi-Subject licensure content test in other state.

_____ _____ _____
Assessment Passing Score Date taken

OR

3.B. ☐ I am a Veteran teacher and I have accumulated >100 points on the **Multi-Subject ARHOUSSE** criteria survey with a minimum of 50 points in each content area. (Attach a copy of the Multi-Subject ARHOUSSE form.)

4) Are you HQT (i.e., do you have all of 1, 2, and 3 above)? Yes _____ No _____

If you do not meet **all three criteria** (1, 2, & 3 above) you cannot be designated as highly qualified **in these areas at this time. As appropriate, and in conjunction with the school/district administrator the teacher is to develop, maintain and adhere to a written plan for becoming Highly Qualified in this area by the end of this school year.**

_____ _____
Teacher's signature Date

_____
School District Administrator's name

_____ _____
School District Administrator's signature Date

TEACHERS ARE TO ATTACH ALL APPROPRIATE DOCUMENTATION. COPIES OF ALL ARE TO BE MAINTAINED BY THE TEACHER AND KEPT ON FILE IN THE SCHOOL DISTRICT.

Multi-Subject Arkansas' High Objective Uniform State Standard of Evaluation (MS-ARHOUSSE) for Middle Childhood grades

To establish Highly Qualified status as a Multi-Subject teacher a teacher must be teaching in one of the Instructional Classes listed below, and be teaching two or more of the content areas listed below. To demonstrate content knowledge via Multi-Subject ARHOUSSE a minimum of 50 points is required per content area taught.

Teacher Name _____ Date _____

School _____ School District _____

Indicate level of HQT status being sought. O Middle Childhood/Grades 4-8	**Indicate the content areas to be considered for this HQT designation.** O English O Reading / Language Arts O Math O Science: (subject_____) O Art O Social Studies: (subject_____) O Music O Foreign Language: (subject_____)
Indicate Instructional Class O Alternative Learning Environment O Special Education	

The following would demonstrate content knowledge for Multi-Subject HQT criteria in full.

		Points
Praxis II: Middle School Content Knowledge (#0146), Praxis II: Middle School Multiple Subjects (#5141), or other appropriate state-mandated content-area assessment	100 points	
Multi-Subject content test taken for licensure in another state (describe)	100 points	

To demonstrate content knowledge by individual subject, the following evidence must be in the content areas indicated above.

A teacher must accumulate a minimum of 50 points in each core content subject area that they are teaching.

Content Area 1:_____	
College/University Coursework in the content area(s): List coursework _____ _____ _____	# credit hours: X 3 points
NBTS Certification for this content area	100 points
Content Based Professional Development or Content Knowledge Activities: (Please use the AR HOUSSE to see examples of appropriate activities, committee service, textbook adoption, presentations, conferences, articles written, etc.) Describe Activity and use Point Value from Single Subject AR-HOUSSE form: _____	Prof. Dev. Points 1 pt/hr up to 8 pts/year 40 pts max
Teaching Experience in this content area: Describe:	10 pts per yr 25 points maximum
Must be a minimum of 50 points	***CONTENT AREA 1* Total Points:**_____

Content Area 2:_____ College/University Coursework in the content area(s): List coursework _____ _____ _____	# credit hours: X 3 points
NBTS Certification for this content area	100 points
Content Based Professional Development or Content Knowledge Activities: (Please use the AR HOUSSE to see examples of appropriate activities, committee service, textbook adoption, presentations, conferences, articles written, etc.) Describe Activity and use Point Value from Single Subject AR-HOUSSE form: _____ _____ _____	Prof. Dev. Points 1 pt/hr up to 8 pts/year 40 pts max
Teaching Experience in this content area: Describe: _____	10 pts per yr 25 points maximum

Must be a minimum of 50 points ***CONTENT AREA 2* Total Points:** _____

Content Area 3:_____ College/University Coursework in the content area(s): List coursework _____ _____ _____	# credit hours: X 3 points
NBTS Certification for this content area	100 points
Content Based Professional Development or Content Knowledge Activities: (Please use the AR HOUSSE to see examples of appropriate activities, committee service, textbook adoption, presentations, conferences, articles written, etc.) Describe Activity and use Point Value from Single Subject AR-HOUSSE form: _____ _____ _____	Prof. Dev. Points 1 pt/hr up to 8 pts/year 40 pts max
Teaching Experience in this content area: Describe: _____ _____	10 pts per yr 25 points maximum

Must be a minimum of 50 points ***CONTENT AREA 3* Total Points:**

Duplicate form as needed to add additional content areas.

_____ _____
Teacher's signature Date

_____ _____
School District Administrator's name Date

_____ _____
School District Administrator's signature Date

TEACHERS ARE TO ATTACH ALL APPROPRIATE DOCUMENTATION. COPIES OF ALL ARE TO BE MAINTAINED BY THE TEACHER AND KEPT ON FILE IN THE SCHOOL DISTRICT.

Arkansas Department of Education

Highly Qualified Teacher Designation Form (MULTI-SUBJECT, for Secondary grades)

A highly qualified teacher (HQT) must have at least a bachelor's degree; must be appropriately licensed to teach; and must demonstrate content knowledge in the subject area(s). The Multi-Subject HOUSSE form (to designate content knowledge) may ONLY be used by teachers in Alternative Learning Environments or Special Education, who teach two or more subjects and seek Highly Qualified Teacher status as a Multi-Subject HQT.

Teacher Name _____ Date _____

School _____ School District _____

Choose level of HQT status being sought.

O Secondary/Grades 7-12

Indicate Instructional Class

O Alternative Learning Environment
O Special Education

Choose the content areas.

O English
O Reading or Language Arts
O Mathematics
O Science: (Specify subject_____)
O Art
O Social Studies: (Specify subject_____)
O Music
O Foreign Language: (Specify language_____)

1) BACHELOR'S DEGREE **(Provide the appropriate information and documentation.)**
Degree _____ Date Awarded _____ Institution _____

2) ARKANSAS TEACHING LICENSE **(Check one and provide the appropriate information.)**
☐ INITIAL ☐ NTLP PROVISIONAL ☐ PROFESSIONAL TEACHING PERMIT OR PPTL
☐ STANDARD ☐ RECIPROCITY PROVISIONAL (all requirements completed except AR History course)

Area _____ Level _____ Expiration date: _____

3) DEMONSTRATION OF CONTENT KNOWLEDGE IN THE SUBJECT OR AREA? **(Provide the appropriate information and documentation.)**

☐ I am an Alternative Learning Environment teacher and I have accumulated >100 points in each of the designated areas on the Secondary-grades Multi-Subject ARHOUSSE criteria survey.

☐ I am a Special Education teacher and I have accumulated >100 points in each of the designated areas on the Secondary-grades Multi-Subject ARHOUSSE criteria survey.

4) **Are you HQT (i.e., do you have all of 1, 2, and 3 above)? Yes _____ No _____**

If you do not meet **all three criteria** (1, 2, & 3 above) you cannot be designated as highly qualified in this area at this time. **IN CONJUNCTION WITH YOUR SCHOOL/DISTRICT ADMINISTRATOR YOU ARE TO DEVELOP, MAINTAIN AND ADHERE TO A WRITTEN PLAN FOR BECOMING HIGHLY QUALIFIED IN THESE AREAS BY THE END OF THIS SCHOOL YEAR.**

_____ _____
Teacher's signature Date

_____
School or District Administrator's name

_____ _____
School or District Administrator's signature Date

TEACHERS ARE TO ATTACH ALL APPROPRIATE DOCUMENTATION. COPIES OF ALL ARE TO BE MAINTAINED BY THE TEACHER AND KEPT ON FILE IN THE SCHOOL DISTRICT.

Multi-Subject Arkansas High Objective Uniform State Standard of Evaluation (MS-ARHOUSSE) for Secondary grades

To establish Highly Qualified status as a Multi-Subject teacher a teacher must be teaching in one of the Instructional Classes listed below, and be teaching two or more of the content areas listed below. To demonstrate content knowledge via Multi-Subject ARHOUSSE a minimum of 100 points is required per content area taught.

Teacher Name _____ Date _____

School _____ School District _____

Indicate level of HQT status being sought.	**Indicate the content areas to be considered for this HQT designation.**
O Secondary/Grades 7-12	O English O Reading / Language Arts O Math O Science: (subject_____) O Art O Social Studies: (subject_____) O Music O Foreign Language: (subject_____)
Indicate Instructional Class O Alternative Learning Environment O Special Education	

NOTE: CONTENT KNOWLEDGE ONLY
USE MULTIPLE SHEETS AS NECESSARY

Subject (from page 1) _____

The following evidence must be in the **content area indicated above.**

		Points
Praxis II Middle School: Content Knowledge test (#0146)), Praxis II: Middle School Multiple Subjects (#5141), or other appropriate state-mandated content-area assessment **if the subject area above is Math, Science, English or Social Studies**	25 points	
National Teacher Exam Content Area Assessment(s) **for this content area** (e.g., Praxis # 010) or other non-Praxis non-licensure Content test (Describe.) CLEP Exams in content area	50 points	
NBPTS Certification **in this content area**	100 pts	
Content test **in this area** taken for licensure in another state. (Describe)	100 pts	
Years of teaching experience **in this subject area** within the last ten years (10 pts/year)	# of years _____ (50 pts max)	
Content-based Professional Development - according to the school's Prof. Dev. Plan (1 pt/hr up to 8 pts/year)	# of years _____ (40 pts max)	

The following, if used, must **NOT HAVE BEEN USED ABOVE** under Professional Development.

College/University Coursework in the content area List coursework _____ _____ _____ _____ _____ _____ _____ _____ _____	# credit hours _____ 3 pts per credit hour	
Served in an administrative capacity in the content area, e.g., Dept. chair, ACSIP chair, Lead teacher, etc. Describe: _____ _____	# of years served _____ 10 pts per year (30 pts max)	
Documented Committee service in **local (LEA)** or Education Service Co-operatives curriculum development **in this content area** in the last five years Describe: _____ _____	# of activities _____ 5 pts per activity (25 pts max)	

MS-HOUSSE Subject area (from page 1) _____

Documented Committee service in **state or national** curriculum development **in this content area** in the last five years Describe: _____	# of activities _____ 10 pts per activity (30 pts max)	
Textbook adoption committee service **in this content area** over the last five years Describe: _____	# of committees _____ 15 pts per committee (30 pts max)	
Papers published in refereed journals in this content area in the last five years Describe: _____	# of papers _____ 10 pts per paper (30 pts max)	
Presentations made at content-area or specialty-area association conferences in the last five years Describe: _____	# of pres'ns _____ 10 pts per pres'n (30 pts max)	
Conferences attended on line or teleconferences, webcast professional development, CIV workshops, project based authentic learning lessons developed in this content area in the last five years Describe: _____	# of conferences _____ 5 pts per conference (15 pts max)	
Service as a Pathwise Mentor or Subject Area Mentor Participant, Peer review of content specific experience **in this content area.**	# yrs served _____ 10 pts per year (30 pts max)	
Participation in a content-specific Arkansas Leadership Academy Individual or Team Institute, or other content specific experience training, etc.	20 pts per academy	
Participation in SIM, etc. Curriculum Training – Year Long	20 pts per year	
Participation in Arkansas Mathematics and Science Professional Development Institute – Year Long, Participation in Core Content Competency Based Assessment Circles, Formative Assessment Training and application throughout the year in content area, etc.	20 pts per year	
Participation in Effective Literacy, Literacy Lab, Reading First, IDEAs Portal, Web Quest, Teacher-2-Teacher Initiatives, Academic Academies, or similar curriculum training – Year Long (Describe.)	1 point per hour up to 20 points per year	
	Total	

_____ _____
Teacher's signature Date

_____ _____
School District Administrator's name Date

_____ _____
School District Administrator's signature Date

TEACHERS ARE TO ATTACH ALL APPROPRIATE DOCUMENTATION. COPIES OF ALL ARE TO BE MAINTAINED BY THE TEACHER AND KEPT ON FILE IN THE SCHOOL DISTRICT.

QUESTIONNAIRE FOR FILING PROPOSED RULES AND REGULATIONS WITH THE ARKANSAS LEGISLATIVE COUNCIL AND JOINT INTERIM COMMITTEE

DEPARTMENT/AGENCY Department of Education

DIVISION Educator Effectiveness/Licensure

DIVISION DIRECTOR Ivy Pfeffer

CONTACT PERSON Cheryl Reinhart

ADDRESS Four Capitol Mall, Box 30, Little Rock, AR 72201

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NAME OF PRESENTER AT COMMITTEE MEETING Cheryl L. Reinhart

PRESENTER E-MAIL cheryl.reinhart@arkansas.gov

INSTRUCTIONS

A. Please make copies of this form for future use.
B. Please answer each question completely using layman terms. You may use additional sheets, if necessary.
C. If you have a method of indexing your rules, please give the proposed citation after "Short Title of this Rule" below.
D. Submit two (2) copies of this questionnaire and financial impact statement attached to the front of two (2) copies of the proposed rule and required documents. Mail or deliver to:

Donna K. Davis
Administrative Rules Review Section
Arkansas Legislative Council
Bureau of Legislative Research
One Capitol Mall, 5th Floor
Little Rock, AR 72201

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1. What is the short title of this rule? Emergency Rules Governing Arkansas Qualified Teacher Requirements

2. What is the subject of the proposed rule? requirements for teacher qualifications for teachers of core content areas when 1) licensure is waived, 2) for special education teacher, or 3) for alternative learning environment teachers

3. Is this rule required to comply with a federal statute, rule, or regulation? Yes ☒ No ☐

If yes, please provide the federal rule, regulation, and/or statute citation. IDEA Sec. 612(a)(14)(C): (codified at 20 USC 1412)

4. Was this rule filed under the emergency provisions of the Administrative Procedure Act? Yes ☒ No ☐

If yes, what is the effective date of the emergency rule? upon approval of the ALC Executive Subcommittee

When does the emergency rule expire? 120 days following approval by the ALC Executive Subcommittee

Will this emergency rule be promulgated under the permanent provisions of the Administrative Procedure Act? Yes ☒ No ☐

5. Is this a new rule? Yes ☒ No ☐
If yes, please provide a brief summary explaining the regulation. see attachment

Does this repeal an existing rule? Yes ☐ No ☒
If yes, a copy of the repealed rule is to be included with your completed questionnaire. If it is being replaced with a new rule, please provide a summary of the rule giving an explanation of what the rule does. _____

Is this an amendment to an existing rule? Yes ☐ No ☒
If yes, please attach a mark-up showing the changes in the existing rule and a summary of the substantive changes. **Note: The summary should explain what the amendment does, and the mark-up copy should be clearly labeled "mark-up."**

6. Cite the state law that grants the authority for this proposed rule? If codified, please give the Arkansas Code citation. Ark. Code Ann. §§ 6-11-105, 6-15-1004 6-17-309, and 25-15-201 et seq.

7. What is the purpose of this proposed rule? Why is it necessary? see the attached summary

8. Please provide the address where this rule is publicly accessible in electronic form via the Internet as required by Arkansas Code § 25-19-108(b). after approval by the State Board as an emergency rule, this rule will be found at: http://www.arkansased.gov/divisions/legal/rules/current

9. Will a public hearing be held on this proposed rule? Yes ☐ No ☒
If yes, please complete the following:
Date: _____
Time: _____
Place: _____

10. When does the public comment period expire for permanent promulgation? (Must provide a date.)
n/a

11. What is the proposed effective date of this proposed rule? (Must provide a date.)
n/a

12. Do you expect this rule to be controversial? Yes ☐ No ☒
If yes, please explain. _____

13. Please give the names of persons, groups, or organizations that you expect to comment on these rules? Please provide their position (for or against) if known.

school district administrators, teachers, education service cooperatives, AEA, AAEA, AREA, ASBA

FINANCIAL IMPACT STATEMENT

PLEASE ANSWER ALL QUESTIONS COMPLETELY

DEPARTMENT Department of Education
DIVISION Educator Effectiveness/Licensure
PERSON COMPLETING THIS STATEMENT Cheryl L. Reinhart
TELEPHONE NO. 501-682-9983 **FAX NO.** 501-682-3871 **EMAIL:** cheryl.reinhart@arkansas.gov

To comply with Ark. Code Ann. § 25-15-204(e), please complete the following Financial Impact Statement and file two copies with the questionnaire and proposed rules.

SHORT TITLE OF THIS RULE _____

1. Does this proposed, amended, or repealed rule have a financial impact? Yes ☐ No ☒

2. Is the rule based on the best reasonably obtainable scientific, technical, economic, or other evidence and information available concerning the need for, consequences of, and alternatives to the rule? Yes ☐ No ☒

3. In consideration of the alternatives to this rule, was this rule determined by the agency to be the least costly rule considered? Yes ☐ No ☒

   If an agency is proposing a more costly rule, please state the following:

   (a) How the additional benefits of the more costly rule justify its additional cost;

   (b) The reason for adoption of the more costly rule;

   (c) Whether the more costly rule is based on the interests of public health, safety, or welfare, and if so, please explain; and;

   (d) Whether the reason is within the scope of the agency's statutory authority; and if so, please explain.

4. If the purpose of this rule is to implement a federal rule or regulation, please state the following:

   (a) What is the cost to implement the federal rule or regulation?

Current Fiscal Year		**Next Fiscal Year**	
General Revenue	0	General Revenue	0
Federal Funds	0	Federal Funds	0
Cash Funds	0	Cash Funds	0
Special Revenue	0	Special Revenue	0
Other (Identify)	0	Other (Identify)	0

Total	0	Total	0

(b) What is the additional cost of the state rule?

Current Fiscal Year		**Next Fiscal Year**	
General Revenue	0	General Revenue	0
Federal Funds	0	Federal Funds	0
Cash Funds	0	Cash Funds	0
Special Revenue	0	Special Revenue	0
Other (Identify)	0	Other (Identify)	0
Total	0	Total	0

5. What is the total estimated cost by fiscal year to any private individual, entity and business subject to the proposed, amended, or repealed rule? Identify the entity(ies) subject to the proposed rule and explain how they are affected.

Current Fiscal Year	**Next Fiscal Year**
$ 0	$ 0

6. What is the total estimated cost by fiscal year to state, county, and municipal government to implement this rule? Is this the cost of the program or grant? Please explain how the government is affected.

Current Fiscal Year	**Next Fiscal Year**
$ 0	$ 0

7. With respect to the agency's answers to Questions #5 and #6 above, is there a new or increased cost or obligation of at least one hundred thousand dollars ($100,000) per year to a private individual, private entity, private business, state government, county government, municipal government, or to two (2) or more of those entities combined?

Yes ☐ No ☒

If YES, the agency is required by Ark. Code Ann. § 25-15-204(e)(4) to file written findings at the time of filing the financial impact statement. The written findings shall be filed simultaneously with the financial impact statement and shall include, without limitation, the following:

(1) a statement of the rule's basis and purpose;

(2) the problem the agency seeks to address with the proposed rule, including a statement of whether a rule is required by statute;

(3) a description of the factual evidence that:
(a) justifies the agency's need for the proposed rule; and

(b) describes how the benefits of the rule meet the relevant statutory objectives and justify the rule's costs;

(4) a list of less costly alternatives to the proposed rule and the reasons why the alternatives do not adequately address the problem to be solved by the proposed rule;

(5) a list of alternatives to the proposed rule that were suggested as a result of public comment and the reasons why the alternatives do not adequately address the problem to be solved by the proposed rule;

(6) a statement of whether existing rules have created or contributed to the problem the agency seeks to address with the proposed rule and, if existing rules have created or contributed to the problem, an explanation of why amendment or repeal of the rule creating or contributing to the problem is not a sufficient response; and

(7) an agency plan for review of the rule no less than every ten (10) years to determine whether, based upon the evidence, there remains a need for the rule including, without limitation, whether:

(a) the rule is achieving the statutory objectives;
(b) the benefits of the rule continue to justify its costs; and
(c) the rule can be amended or repealed to reduce costs while continuing to achieve the statutory objectives.