

BCS Online Filing Portal User Guide



Uniform Commercial Code (UCC) Filing Module

Last Updated: July 2026



Arkansas Secretary of State **Cole Jester**

Contents

1. Getting Started with the Online Filing Portal	Page 3
2. Frequent Payor Accounts and Online Payments	Page 6
3. Filing a UCC1 Online	Page 12
4. Filing a UCC3 Online	Page 19
4.1. Debtor Amendment	Page 24
4.2. Secured Party Amendment	Page 27
4.3. Collateral Amendment	Page 30
4.4. Termination	Page 32
4.5. Continuation	Page 33
4.6. Assignment	Page 34
5. Submitting a UCC11 Online	Page 37
6. Helpful Links & Contact Information	Page 42



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1. Getting Started with the Online Filing Portal

Before using the online filing portal, you'll need to create an account.

Important: If you had an account in the old online system before June 2, 2026, you'll need to create a new account.

Step 1: Go to the Login Page

- Visit the online portal: <https://bcs.sos.arkansas.gov>
- Click **Login** (top right corner).



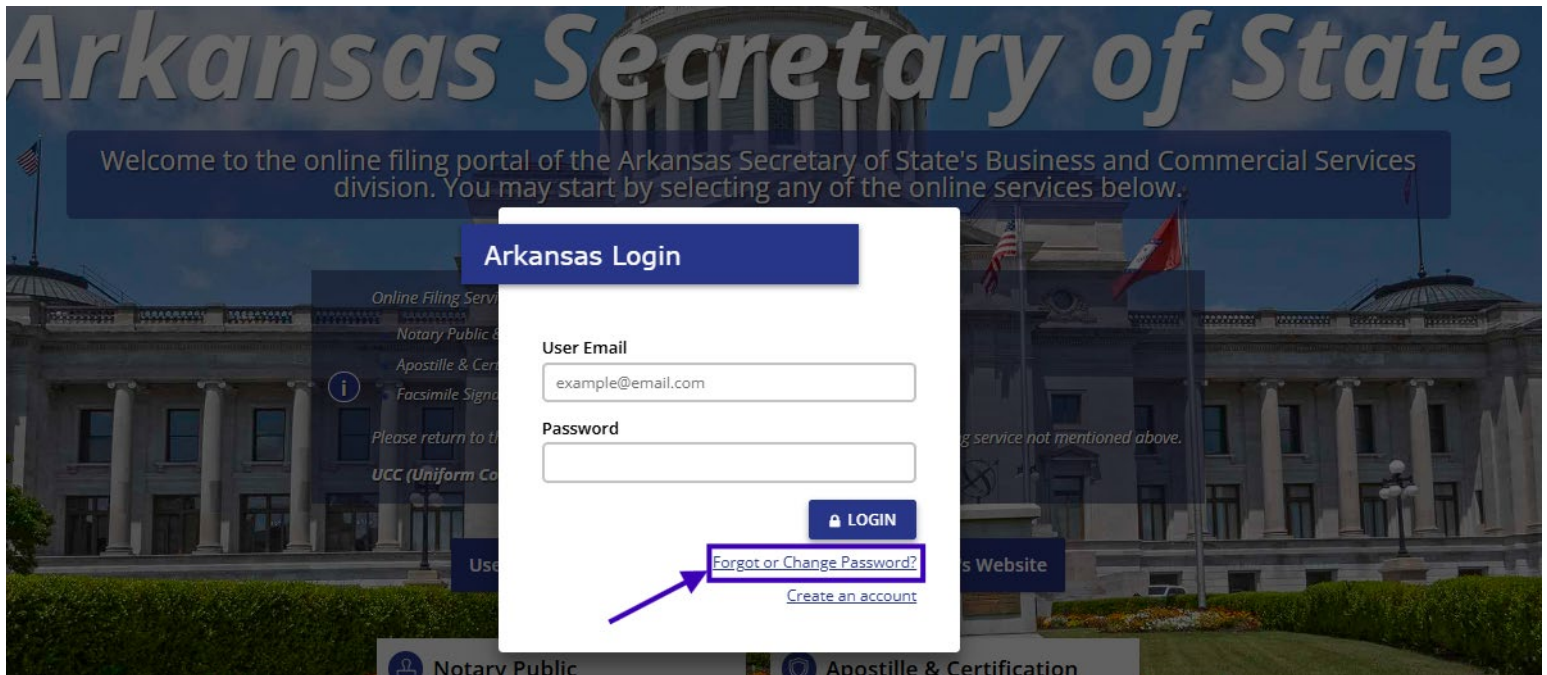
Step 2: Sign In or Create Your Account

If you already have an account:



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- Enter your **Email** and **Password**.
- Forgot your password? Click "**Forgot or Change Password**" and follow the instructions to reset it.
(Note – When you receive the email to reset your password, you may see the login screen popup on the page. Simply close the popup by clicking the "X" in the top right corner of the page.)



If you need to create an account:

- Click **Create an account**.
- Fill in all required fields.
- Create a password that meets the listed security requirements.

Note: Your password will expire every 90 days. You'll receive an email reminder a week before it expires. At any time you may reset your password by clicking "Forgot or Change Password?"

(see image on next page)

Getting Started with the Online Filing Portal



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A screenshot of the Arkansas Secretary of State's online filing portal. The background shows the Arkansas State Capitol building. Overlaid on the image is a white form titled "Create Arkansas Account". The form has fields for "First name" (John), "Last name" (Doe), "Email" (example@email.com), "Phone" (###-###-####), "Password", and "Confirm Password". The password field includes a list of requirements: "Must be at least 12 characters", "Must contain at least 1 uppercase letter", "Must contain at least one lowercase letter", "Must contain at least one number", and "Must contain at least one special character (!\"#\$%&'()*+,-./:;<=>?)". A blue "CREATE ACCOUNT" button is at the bottom right of the form, with a link "Login with existing account" below it. The background also features a large "Arkansas Secretary of State" title and a "Welcome to the online filing portal" message.

Step 3: Complete Account Setup

- After filling in your information, click **Create Account**.
- You'll be returned to the Login page. Sign in using your new credentials.

If you run into any issues, contact our office: Phone: (501) 682-3409



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2. Frequent Payor Accounts and Online Payments

A **Frequent Payor Account (FPA)** allows customers to maintain funds on deposit with the Arkansas Secretary of State for payment of Uniform Commercial Code (UCC) filings. Funds deposited into an FPA may be used for both online and in-office UCC filings.

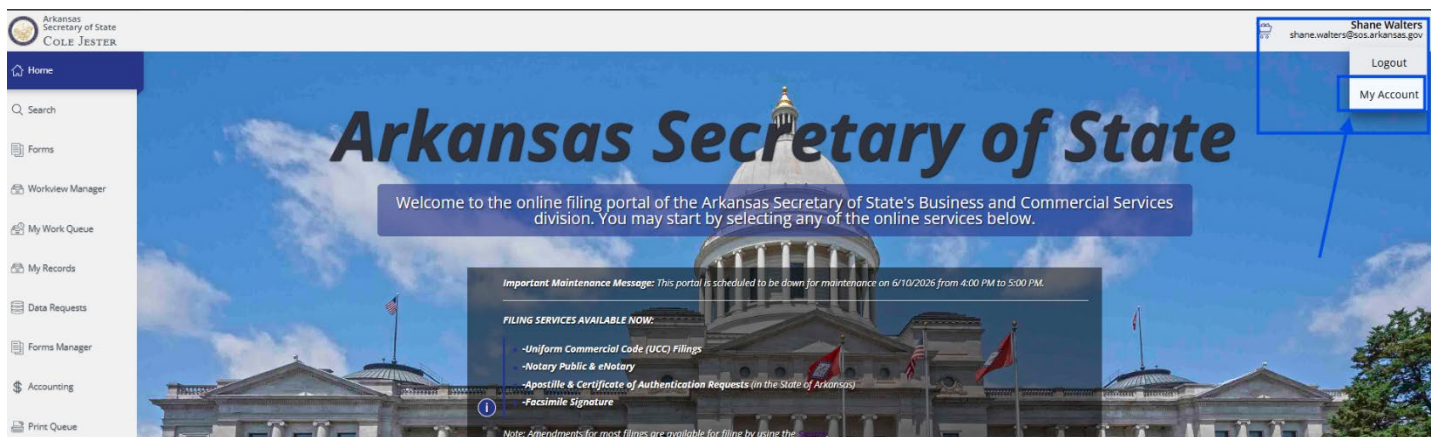
Important Note - To use a Frequent Payor Account:

- An FPA must first be established with the Arkansas Secretary of State's office.
- Your online portal account must be linked to an existing FPA by the Arkansas Secretary of State's office.
- You must be logged into the online filing portal.

If you need to establish an FPA or have your user account linked to an existing FPA, please contact the Secretary of State's Business and Commercial Services Division.

Step 1: Access Your Frequent Payor Account

1. Log into the online filing portal.
2. Click your account information in the upper-right corner of the screen.
3. Select My Account.





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The My Account page displays:

- Account balance
- Contact information
- Account name and account number
- Account address
- Customers may select Download Statements to view and download available monthly account statements.
- Add Funds

The screenshot shows the 'My Account' page with a blue header and a 'Close' button. The page displays the following information:

- Email:** shane.walters@sos.arkansas.gov
- Phone:** (501) 682-5083
- First name:** Shane
- Middle name:** (empty)
- Last name:** Walters
- Frequent Payor Account:** ARKANSAS TESTING PURPOSES
- Account Number:** 00016
- Account Address:** 1401 W CAPITOL AVE, SUITE 250, LITTLE ROCK, AR 72201
- Account Balance:** \$24949.50

Buttons for 'Download Statements', 'Edit Address', and '+ Add Funds' are visible. The '+ Add Funds' button is highlighted with a red box.

Step 2: Add Funds to Your Frequent Payor Account

To add funds to your FPA:

The screenshot shows the 'Add Funds' page with a blue header and a close button. The page displays the following information:

- Current account balance:** \$24949.50
- Select an amount or input a custom amount:**
- Buttons:** \$10, \$50, \$100, \$500, \$1000
- Custom amount (at least \$10, no more than \$25000):** 0
- Add Funds button:** (highlighted with a red box)

1. From the My Account page, select + Add Funds.
2. Select one of the predefined funding amounts or enter a custom amount.
3. Select Add Funds.

After selecting Add Funds, the transaction will be added to your web cart. Payment is completed through the web cart using an available payment method.



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IMPORTANT NOTE: Payment methods that are saved in the cart cannot be edited. You may either add a new payment method, or delete a payment method that is currently saved in the cart.

Step 3: Adding Payment Methods

After selecting Add Funds, the payment will be placed in your web cart.

The web cart includes a payment wallet that allows you to add and save payment methods for future transactions.

You may choose one of the following payment methods:

- Credit Card
- Debit Card
- ACH (Electronic Check)

To add a new payment method:

1. Select Add Credit or Debit Card or Add ACH.
2. Enter the required payment information.
3. Select SAVE PAYMENT METHOD.

Cart Close Cart

ARKANSAS TESTING PURPOSES online deposit.	\$100.00
---	----------

Total: \$100.00

[+ Add Credit or Debit Card](#)

[+ Add ACH](#)

E-CHECK INFORMATION

☒ Checking
☐ Savings
☐ This is a business account.

Name on Account _____

Account Number _____ Confirm Account Number _____

Routing Number _____ Name of Bank _____

BILLING INFORMATION

Street 1: 1401 WEST CAPITOL AVE Street 2: _____

Postal Code: 72201

City: Little Rock State/Province: AR

[CANCEL](#) [SAVE PAYMENT METHOD](#)

IMPORTANT NOTE: Payment methods that are saved in the cart cannot be edited. You may either add a new payment method, or delete a payment method that is currently saved in the cart.



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Once successfully added, the payment method will appear as an available payment option in the web cart for future transactions.

Step 4: Complete Your Payment

1. Review the amount displayed in the web cart.
2. Select the payment method you wish to use.
3. Select Checkout.
4. If paying by ACH, complete the required ACH authorization.
5. Allow the payment to finish processing before closing your browser or navigating away from the page.

Cart Close Cart

ARKANSAS TESTING X PURPOSES online deposit.	\$100.00
--	----------

Total: \$100.00

Select or add a payment method to checkout.

☐ Checking ****6045 🗑️

☐ Visa ****1111 🗑️

[+ Add Credit or Debit Card](#)

[+ Add ACH](#)

Cart Close Cart

ARKANSAS TESTING X PURPOSES online deposit.	\$100.00
--	----------

Total: \$100.00

Select or add a payment method to checkout.

☐ Checking ****6045 🗑️

☒ Visa ****1111 🗑️

[+ Add Credit or Debit Card](#)

[+ Add ACH](#)

Processing

Your payment is processing - Do not close your browser or click the back button

[< File/Order Additional Items](#)

IMPORTANT PAYMENT PROCESSING INFORMATION:

After selecting Checkout, a Processing status will appear in the web cart.

Do not close your browser, click the Back button, or navigate away from the page while your payment is processing. Please remain on the page until payment processing has fully completed.

Leaving the page before payment processing is complete may interrupt the transaction and may affect the processing of your filing.



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ACH PAYMENT AUTHORIZATION

When paying by ACH, an ACH authorization agreement will be displayed before the payment can be processed.

Review the ACH authorization agreement, select Yes, I authorize this transaction, and then select Accept Agreement to continue.

The ACH payment will not process until the authorization has been accepted.

The screenshot shows a web interface for ACH payment authorization. At the top, there's a navigation bar with a 'Confirm' button and a link to 'Select File Online to pay for your filing with a debit or credit card, or echeck'. Below this, a message states: 'You can go to My Work Queue to monitor the status of your filing. Once your filing is processed, you can go to My Work Queue to monitor the status of your filing.' The main content area is a modal window titled 'ACH Payment Authorization'. It contains a list of eight terms and conditions regarding the ACH debit authorization. At the bottom of the modal, there is a checkbox labeled 'Yes, I authorize this transaction.' and two buttons: 'PREVIOUS' and 'ACCEPT AGREEMENT'. To the right of the modal, there is a sidebar with a section titled 'Pay with Frequent Payor Account'. It includes a message: 'Funds may be added by visiting "My Account". Select or add a payment method to checkout.' Below this, there are two payment methods listed: 'Visa ****1111' and 'Checking ****6045'. There are buttons to 'Add Credit or Debit Card' and 'Add ACH'. A 'Processing' button is also visible. At the bottom of the sidebar, there is a message: 'Your payment is processing - Do not close your browser or click the back button' and a link to 'File Order Additional Items'.

Confirm

Select File Online to pay for your filing with a debit or credit card, or echeck

You can go to My Work Queue to monitor the status of your filing. Once your filing is processed, you can go to My Work Queue to monitor the status of your filing.

ACH Payment Authorization

1. I understand the Originating ID for this transaction is "1522077581". Please make sure your banking institution has released any debit blocks (if applicable) for this ID to ensure successful payment.

2. Such bank account is open, validly issued, in good standing and able to accept electronic debits.

3. AR.gov or its agent is authorized to electronically debit the bank account ending in 6045 on Wednesday, 15 July 2026 for the amount \$6.00, and if necessary, to credit such account to correct any erroneous debits using an Automated Clearing House ("ACH") debit entry.

4. This ACH debit authorization will remain in full force and effect for this single debit entry only.

5. AR.gov or its agent may re-debit my account for the payment in the event such is dishonored by my financial institution, and is additionally authorized to charge the maximum return item processing fee according to the laws governing AR.gov's state.

6. For inquiries relating to this electronic debit authorization, including revocation of this authorization, I may contact AR.gov at 501-324-8900.

7. I understand the Originating ID for this transaction is "1522077581". Please make sure your banking institution has released any debit blocks (if applicable) for this ID to ensure successful payment.

8. I (we) agree that ACH transactions I (we) authorized comply with all applicable NACHA Rules and all applicable US law and the laws governing AR.gov's state.

☐ Yes, I authorize this transaction.

PREVIOUS ACCEPT AGREEMENT

Pay with Frequent Payor Account

Funds may be added by visiting "My Account". Select or add a payment method to checkout.

Visa ****1111

Checking ****6045

+ Add Credit or Debit Card

+ Add ACH

Processing

Your payment is processing - Do not close your browser or click the back button

File Order Additional Items



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Using Your Frequent Payor Account to Pay for Filings

When submitting an eligible UCC filing, users with available FPA funds will see an additional payment option in the web cart.

1. Complete and submit your filing.
2. Review the web cart.
3. Select Pay with Frequent Payor Account.
4. Allow payment processing to fully complete before closing your browser or navigating away from the page.

The system will display your current FPA balance and deduct the filing fee from the available funds.

The screenshot shows the 'Lien Information Request (UCC 11 Copies Request)' page. On the left, there is a checklist: ☒ Submitter, ☒ Search Information, ☒ Filing Fee, ☒ Confirm, and ☒ Submit Request. In the center, there is a 'File Online' button and a message: 'Select **File Online** to pay for your filing with a debit or credit card, or echeck. You can go to My Work Queue to monitor the status of your filing. Once your filing is processed, you can go to My Work Queue to view and print your document(s).' On the right, there is a 'Cart' sidebar. It shows a 'Lien Information Request - 0000004363' for \$6.00, with a 'Total: \$6.00'. Below this, the 'Account Balance: \$25949.50' is displayed. The 'Pay with Frequent Payor Account' option is highlighted with a blue box and a blue arrow. Other options include 'Pay with Credit or Debit Card' and 'Pay with ACH'. A note at the bottom of the cart says 'Funds may be added by visiting "My Account"'. At the very bottom of the cart is a button labeled '< File/Order Additional Items'.

Note: The Pay with Frequent Payor Account option is only available when sufficient funds are available in the account.

FAQ: Why don't I see the Pay with Frequent Payor Account button?

- Your user account is not linked to an FPA.
- The FPA balance is insufficient.
- The filing type does not support FPA payment.



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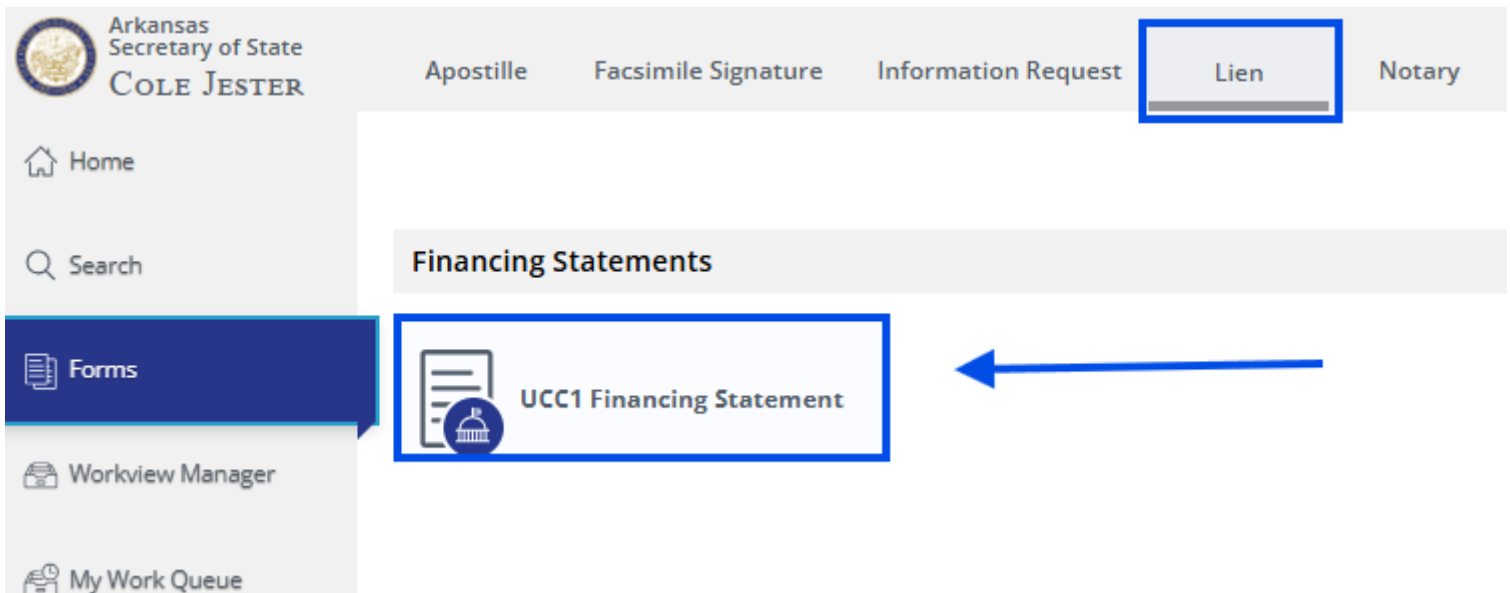
3. Filing a UCC1 Online

Important Note:

You must be logged into the portal in order to submit a UCC1 filing.

Step 1: Open the UCC1 Filing Form

1. Log into the online filing portal (<https://bcs.sos.arkansas.gov/>).
2. Select [Forms](#) from the navigation menu.
3. Select the Lien tab.
4. Select UCC1 Financing Statement.





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Step 2: Complete Submitter Information

The Submitter section identifies the person or organization submitting the filing. Users may provide submitter information in one of two ways:

Option 1: Search for an Existing Submitter

1. Enter search criteria in the Submitter Search field.
2. Select Search.
3. Choose the desired submitter from the available results.

Option 2: Enter Submitter Information Manually

If the submitter has not been previously used:

1. Uncheck the checkbox located in the Submitter Information section.
2. Enter all required submitter information.
3. Select Next Step.

After the filing is submitted, the submitter information entered will become available for future searches.



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Step 3: Add Debtor Information

1. Select Add.
2. Enter the debtor information.
3. Save the debtor record.
4. Repeat as needed for additional debtors.

Enter the debtor name exactly as required.
Do not omit, abbreviate, or modify any part
of the debtor's legal name.

UCC1 Financing Statement

☒ Submitter
☐ Debtors
☐ Secured Parties
☐ Collateral
☐ Additional Info
☐ Filing Fee
☐ Confirmation
☐ File Document

Debtors [Help ?](#)

Enter Debtor's correct name. Do not omit, modify, or abbreviate any part of the Debtor's name. Provide one debtor name per line (individual or organization). Enter the mailing address for every Debtor listed in this section.
Click the "Help?" button in the top right corner of this form for more information regarding entering Debtor information.

DEBTOR'S NAME	MAILING ADDRESS	
+ SHANE TEST	1235 OAK ST CONWAY, AR 72034	Copy Delete

*Click on row to edit entry

[Add](#)

Step 4: Add Secured Party Information

1. Select Add.
2. Enter the secured party information.
3. Save the secured party record.
4. Repeat as needed for additional secured parties.

UCC1 Financing Statement

☒ Submitter
☒ Debtors
☐ Secured Parties
☐ Collateral
☐ Additional Info
☐ Filing Fee
☐ Confirmation
☐ File Document

Secured Parties [Help ?](#)

(or name of assignee of assignor secured party)
A secured party may be added (by selecting add), edited (by selecting the address to be changed), or removed (by selecting delete) below:

SECURED PARTY'S NAME	MAILING ADDRESS	Assignor	
+ ARKANSAS TESTING ORGANIZATION	4100 W CAPITOL AVE LITTLE ROCK, AR 72201	No	Copy Delete

*Click on row to edit entry

[Add](#)

Once all debtor and secured party information has been entered, click Next Step to proceed to the Collateral section.



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Important Note about Collateral:

- Filing fees are \$16.00 plus \$0.50 per uploaded page.
 - Attachments increase filing fees.
- Certain collateral keywords entered in the text field may require review by filing office staff before approval.
- Filings submitted with collateral attachments require review by filing office staff before approval.
- Collateral descriptions are not indexed for search purposes and cannot be searched directly.

Step 5: Provide Collateral Information

Users may provide collateral in one of two ways:

Option 1: Enter Collateral as Text

1. *Select: The collateral is fewer than 1,000 characters and will be entered as text.*
2. *Then enter the collateral description in the text box provided.*

UCC1 Financing Statement

☒ Submitter
☒ Debtors
☒ Secured Parties
☐ Collateral
☐ Additional Info
☐ Filing Fee
☐ Confirmation
☐ File Document

Collateral

Click the "Help?" button in the top right corner of this form for more information regarding entering Collateral.

Method that collateral information will be provided *

☒ the collateral is fewer than 1,000 characters and will be entered as text
☐ in an attachment

The financing statement covers the following collateral *

Maximum of 1,000 characters. If additional collateral is required, upload attachment instead.

THIS IS MY ENTERED COLLATERAL

Select if applicable

☒ The collateral is held in a Trust
☐ The collateral is being administered by a Decedent's Personal Representative
☐ The collateral is not held in a trust or administered by a decedent's personal representative

Option 2: Upload Collateral as an Attachment

1. *Select: In an attachment*
2. *Then upload a PDF attachment.*

UCC1 Financing Statement

☒ Submitter
☒ Debtors
☒ Secured Parties
☐ Collateral
☐ Additional Info
☐ Filing Fee
☐ Confirmation
☐ File Document

Collateral

Click the "Help?" button in the top right corner of this form for more information regarding entering Collateral.

Method that collateral information will be provided *

☐ the collateral is fewer than 1,000 characters and will be entered as text
☒ in an attachment

Collateral uploaded in an attachment.

Upload Collateral *

Filing.pdf

Select if applicable

☒ The collateral is held in a Trust
☐ The collateral is being administered by a Decedent's Personal Representative
☐ The collateral is not held in a trust or administered by a decedent's personal representative

Attachment requirements:

- PDF format only
- Maximum file size: 30 MB



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Step 6: Complete Additional Information

Complete all required fields in the Additional Information section.

Depending on your filing, this may include:

- Designation information
- Alternative designation information
- Optional filer reference data
- Other required filing information

Select Next Step when finished.

Step 7: Review Filing Information

The Confirmation page displays all information entered during the filing process.

1. Review all declarations and acknowledgements.
2. Select any required confirmation checkboxes.
3. Verify all debtor, secured party, collateral, and designation information.
4. Carefully review all filing information.

Important: Filing fees paid through the online portal are non-refundable.



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Step 8: Submit and Pay

Select File Online to submit the filing and add it to your web cart.

1. Review the filing fee displayed in the web cart.
2. Select an available payment method.
3. Select Checkout.
4. If paying by ACH, complete the required ACH authorization.
5. Allow payment processing to fully complete before closing your browser or navigating away from the page.

Available payment methods may include:

- Credit or Debit Card
- ACH
- Frequent Payor Account (if configured and funded)

IMPORTANT PAYMENT PROCESSING INFORMATION:

After selecting Checkout, a Processing status will appear in the web cart.

Do not close your browser, click the Back button, or navigate away from the page while your payment is processing. Please remain on the page until payment processing has fully completed.

Leaving the page before payment processing is complete may interrupt the transaction and may affect the processing of your filing.



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Step 9: Track Your Filing

After submission, filing status and documents may be viewed in the My Lien Work Queue.

1. Select the Lien tab.
2. Open My Lien Work Queue.
3. Locate your filing.

The screenshot displays the 'Lien' tab selected in the top navigation bar. Below it, the 'My Lien Work Queue' is shown with a search bar and a table of filings. The table has columns for Form Information, File Number, Optional Filer Reference Data, Status, Status Date, Submission Date, and Actions. Three filings are listed, all with a status of 'Approved'. To the right, the 'Available Downloads' section lists four documents: Receipt Detail, UCC1 Financing Statement, Lien Filing Acknowledgement Letter, and UCC1 Form IACA, all dated 06/11/2026.

Form Information	File Number	Optional Filer Reference Data	Status	Status Date	Submission Date	Actions
UCC Lien Financing Statement - First Debtor: SHANE TEST	98260043652		Approved	06/11/2026	06/11/2026	[Download] [Print]
UCC Lien Financing Statement - First Debtor: SHANE TEST	98260043645		Approved	06/11/2026	06/11/2026	[Download] [Print]
UCC Lien Amendment	98260037738		Approved	06/10/2026	06/10/2026	[Download] [Print]

Available Downloads:

- Receipt Detail 06/11/2026
- UCC1 Financing Statement 06/11/2026
- Lien Filing Acknowledgement Letter 06/11/2026
- UCC1 Form IACA 06/11/2026

Available documents may include:

- Receipt Detail
- UCC1 Financing Statement
- Lien Filing Acknowledgement Letter
- UCC1 Form IACA

Important Note: Filings requiring staff review may remain in a pending status until reviewed by the filing office.



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4. Filing a UCC3 Online

Important Note:

- You must be logged into the online portal in order to submit a UCC3 filing.
- There is no Save Draft option for a UCC3 filing.
- Only one amendment action may be selected per UCC3 filing.
- Filing fees are \$6.00 plus \$0.50 per uploaded page.
- Additional attachments increase filing fees.

Step 1: Open the UCC3 Filing Form

There are two ways to begin a UCC3 filing.

Option 1: From My Lien Records

If you originally filed the UCC1 Financing Statement, you may file amendments directly from your My Lien Records page.

1. Select My Lien Records.
2. Locate the financing statement.
3. Select the record.
4. Select File Amendment.

The screenshot shows the 'My Lien Records' page with a table of records. The second record is highlighted with a blue box. To the right, a 'File Amendment' modal is open, showing details for the selected record and a 'File Amendment' button.

Form Information	File Number	Status	Filing Date	Lapse Date	Actions
UCC First Debtor: HAYWARD, STEPHEN - HOT SPRINGS, AR	40000260295472	Active	10/26/2022 2:17 PM	10/26/2027 2:17 PM	[Icon]
UCC First Debtor: TEST, SHANE - LITTLE ROCK, AR	98260018753	Active	6/5/2026 8:27 AM	6/5/2031 8:27 AM	[Icon]
UCC First Debtor: TEST, SHANE - LITTLE ROCK, AR	98260037704	Active	6/10/2026 9:43 AM	6/10/2031 9:43 AM	[Icon]
UCC First Debtor: TEST, SHANE - CONWAY, AR	98260043645	Active	6/11/2026 2:22 PM	6/11/2031 2:22 PM	[Icon]
UCC First Debtor: TEST, SHANE - CONWAY, AR	98260043652	Active	6/11/2026 2:25 PM	6/11/2031 2:25 PM	[Icon]
UCC First Debtor: TEST, SHANE - CONWAY, AR	98260048743	Active	6/12/2026 8:11 AM	6/12/2031 8:11 AM	[Icon]

Results: 6

UCC
First Debtor: TEST, SHANE - LITTLE ROCK, AR

File Amendment

Document Type: Record Information
Record Number: 98260037704
Debtor Name: TEST, SHANE
Debtor Address: 1401 W CAPITOL, LITTLE ROCK, AR 72201, United States
Secured Party Name: ARKANSAS TESTING SOLUTION
Secured Party Address: 4100 W MAIN ST, LITTLE ROCK, AR 72201, United States
View History

Option 2: From Public Lien Search

If you did not file the original UCC1 Financing Statement, you may locate the financing statement through the public lien search.

1. Select Search.
2. Search for the financing statement.
3. Select the desired record.
4. Select File Amendment.

(see image on next page)



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COLE JESTER

Home Search Forms Workview Manager My Work Queue My Records Data Requests Forms Manager

Lien Search

As of 6/12/2026 we have processed all UCC documents received in our office through 6/11/2026. **Disclaimer:** The results returned by this search may not represent all records matching the search criteria. Additional records may exist and are not displayed. The scope of a UCC1 search includes all active and unexpired records matching the search criteria. [You may complete a certified UCC1 search here](#)

98260037704

Advanced

File Number	Debtor	Filing Type	Secured Party	Status	Filing Date	Lapse Date	Page Count
98260037704	TEST, SHANE - LITTLE ROCK, AR	Lien Financing Statement	ARKANSAS TESTING SOLUTION - LITTLE ROCK, AR	Active	6/10/2026 9:43 AM	6/10/2031 9:43 AM	1

Results: 1

File Amendment

Document Type: Record Information
Record Number: 98260037704
Debtor Name: TEST, SHANE
Debtor Address: 1401 W CAPITOL, LITTLE ROCK, AR 72201, United States
Secured Party Name: ARKANSAS TESTING SOLUTION
Secured Party Address: 4100 W MAIN ST, LITTLE ROCK, AR 72201, United States

View History

Step 2: Complete Submitter Information

The Submitter section identifies the person or organization submitting the amendment. Complete the Submitter Information section in the same manner as a UCC1 Financing Statement filing.

- Search for an existing submitter, or
- Enter submitter information manually.

Select Next Step when finished.

Please have all information required to file this amendment. There is no "Save Draft" option for this filing.

[UCC FAQs](#)

Submitter Information

☒ Uncheck this box if you have not filed a UCC online before.

Submitter Search

SOS
Submitter Address
STATE CAPITOL, ROOM 256, LITTLE ROCK, AR 72201

Filer contact information

Contact Name

Phone Number

Next Step

UCC3 Financing Statement Amendment

☒ Submitter
☐ Amendment Action
☐ Filing Fee
☐ Confirm
☐ File Document

Amendment Information

Initial Financing Statement File Number

Date Filed
MM/DD/YYYY Today

Amendment Actions

Note: Continuation is only an available action if the lien is within 180 days of lapse.
Please select at least one of the following actions:

☐ Termination
☐ Assignment
☐ Debtor Amendment
☐ Secured Party Amendment
☐ Collateral Amendment
☐ You must select an action to proceed

Additional Pages

Please enter the total number of pages attached to the UCC3*
\$0.50 charge per page attached

Save Draft Preview Form Import Export Previous Step Next Step

Step 3: Select an Amendment Action

Note: A UCC3 may only contain one amendment action per filing.

Available amendment actions include:

- Debtor Amendment
- Secured Party Amendment
- Collateral Amendment
- Assignment
- Continuation
- Termination

Filing a UCC3 Online



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Step 4: Complete Amendment-Specific Information

See the following chapters for amendment-specific instructions:

[4.1. Debtor Amendment: Page 24](#)

[4.2. Secured Party Amendment: Page 27](#)

[4.3. Collateral Amendment: Page 30](#)

[4.4. Termination: Page 32](#)

[4.5. Continuation: Page 33](#)

[4.6 Assignment: Page 34](#)

Step 5: Review Filing Information

The Confirmation page displays all information entered during the filing process.

1. Review all declarations and acknowledgements.
2. Select any required confirmation checkboxes.
3. Verify all debtor, secured party, collateral, and designation information.
4. Carefully review all filing information and then select Next Step.

UCC3 Financing Statement Amendment

☒ Submitter
☒ Amendment Action
☒ Filing Fee
☒ Confirm
☐ File Document

Declarations [Help ?](#)

☒ I have reviewed the information submitted as part of this online form. I understand that it is public information and will appear exactly as I have entered it.*

☒ I verify that I am authorized to submit this document and that the information I am submitting is true in all material respects. In lieu of the foregoing statement, as a service company or law firm representative, I verify that I am authorized to submit this document on behalf of the above-named client.*

☒ I acknowledge that I have electronically submitted this document.*

Confirm

Review your submission below to confirm the information is exactly as it is to appear on the records of the New Mexico Secretary of State.

Amendment Action	
Amendment Information	
Initial Financing Statement File Number	98260037704
Date Filed	06/10/2026
Amendment Actions	
Termination	Yes

[Previous Step](#) [Next Step](#)



Arkansas Secretary of State Cole Jester

Step 6: Submit and Pay

Select File Online to submit the filing and add it to your web cart.

1. Review the filing fee displayed in the web cart.
2. Select an available payment method.
3. Select Checkout.
4. If paying by ACH, complete the required ACH authorization.
5. Allow payment processing to fully complete before closing your browser or navigating away from the page.

Available payment methods may include:

- Credit or Debit Card
- ACH
- Frequent Payor Account (if configured and funded)

IMPORTANT PAYMENT PROCESSING INFORMATION:

After selecting Checkout, a Processing status will appear in the web cart.

Do not close your browser, click the Back button, or navigate away from the page while your payment is processing. Please remain on the page until payment processing has fully completed.

Leaving the page before payment processing is complete may interrupt the transaction and may affect the processing of your filing.

The screenshot shows a web cart interface with a dark blue header. At the top right is a 'Close Cart' button. Below the header, the cart items are listed: 'UCC - 98260186071' with a price of '\$16.00'. The total is '\$16.00'. Below the total, the account balance is shown as '\$23873.50'. There is a button to 'Pay with Frequent Payor Account'. A message states: 'Funds may be added by visiting "My Account". Select or add a payment method to checkout.' Below this, there are two payment methods listed: 'Checking ****6045' and 'Visa ****1111', each with a trash icon. There are buttons to '+ Add Credit or Debit Card' and '+ Add ACH'. A 'Processing' status is shown with a loading icon. A red warning message says: 'Your payment is processing - Do not close your browser or click the back button'. At the bottom, there is a button to '< File/Order Additional Items'.



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Step 7: Track Your Filing

After submission, filing status and documents may be viewed in the My Lien Work Queue.

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Apostille Facsimile Signature Information Request **Lien** Notary

Home Search Forms Workview Manager **My Work Queue** My Records Data Requests Forms Manager

My Lien Work Queue

Records will appear in this queue for two months following the listed status date. Results: 11

Form Information	File Number	Optional Filer Reference Data	Status	Status Date	Submission Date	Actions
UCC Lien Amendment	98260048750		Approved	06/12/2026	06/12/2026	
UCC Lien Financing Statement - First Debtor: SHANE TEST	98260048743		Approved	06/12/2026	06/12/2026	
UCC Lien Financing Statement - First Debtor: SHANE TEST	98260043652		Approved	06/11/2026	06/11/2026	
UCC Lien Financing Statement - First Debtor: SHANE TEST	98260043645		Approved	06/11/2026	06/11/2026	

UCC Lien Amendment

Available Downloads:

- Receipt Detail 06/12/2026
- UCC3 Financing Statement Amendment 06/12/2026
- Lien Amendment Acknowledgement Letter 06/12/2026
- UCC3 Form IACA 06/12/2026

Available documents may include:

- Receipt Detail
- UCC3 Financing Statement Amendment
- Lien Amendment Acknowledgement Letter
- UCC3 Form IACA

Important Note: Filings requiring staff review may remain in a pending status until reviewed by the filing office.



Arkansas Secretary of State Cole Jester

4.1 Debtor Amendment

Use a Debtor Amendment when adding, modifying, or removing debtor information associated with a financing statement.

Complete Steps 1-3 in Chapter 4 (Filing a UCC3 Online) before proceeding.

Select the Specific Debtor Amendment

In the Amendment Action section, select Debtor Amendment.

Choose the desired debtor action:

1. *Add Debtor(s)*
2. *Edit Debtor(s)*
3. *Delete Debtor(s)*

The screenshot shows the 'UCC3 Financing Statement Amendment' form. On the left, a sidebar contains a list of actions: 'Submitter' (checked), 'Amendment Action' (selected), 'Filing Fee', 'Confirm', and 'File Document'. The main form area is titled 'UCC3 Financing Statement Amendment' and includes a 'Help ?' button. It contains the following sections: 'Amendment Information' with fields for 'Initial Financing Statement File Number' (98260037704) and 'Date Filed' (06/10/2026); 'Amendment Actions' with a radio button for 'Debtor Amendment' and three options: 'Add Debtor(s)' (selected), 'Edit Debtor(s)', and 'Delete Debtor(s)'; 'UCC3 Addendum' with a checkbox for 'Check here if fields 15 - 18 of the UCC3 addendum are required for this lien.'; and 'Optional Filer Reference Data' and 'Additional Pages' sections. At the bottom, there are 'Previous Step' and 'Next Step' buttons.

Debtor Amendment Action 1: Adding a Debtor

If you need to add a debtor:

1. *Select Add Debtor(s).*
2. *Select Add.*
3. *Enter the debtor information.*
4. *Save the debtor record.*



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Debtor Amendment Action 2: Editing a Debtor

If you need to modify an existing debtor:

1. Select *Edit Debtor(s)*.
2. Locate the debtor in the Debtor Edit table.
3. Select the debtor record.
4. Update the debtor information.
5. Save the changes.

The screenshot shows the 'UCC3 Financing Statement Amendment' form. On the left is a sidebar with navigation links: 'Submitter' (checked), 'Amendment Action' (highlighted), 'Filing Fee', 'Confirm', and 'File Document'. The main content area is titled 'Amendment Information' and includes fields for 'Initial Financing Statement File Number' (98260037704) and 'Date Filed' (06/10/2026). Below this is the 'Amendment Actions' section with radio buttons for 'Debtor Amendment' (selected), 'Add Debtor(s)', 'Edit Debtor(s)', and 'Delete Debtor(s)'. The 'Debtor Edit' section is highlighted with a blue box and an arrow. It contains a table with one row for 'SHANE TEST' with the mailing address '1401 W CAPITOL LITTLE ROCK, AR 72201'. A note at the bottom of the table says '*Click on row to edit entry'. At the bottom of the form is the 'UCC3 Addendum' section with a checkbox for 'Check here if fields 15 - 18 of the UCC3 addendum are required for this lien.' and 'Previous Step' and 'Next Step' buttons.

Important Debtor Amendment Information

Under IACA UCC filing rules:

- The filing office does not remove historical debtor or secured party information from the UCC information management system when an amendment is filed.
- A debtor amendment creates an amendment record associated with the financing statement.
- Even when a debtor is deleted through a debtor amendment, the original debtor information remains part of the filing history.
- Deleting a debtor through a debtor amendment does not terminate the financing statement.



Arkansas Secretary of State Cole Jester

Debtor Amendment Action 3: Deleting a Debtor

If you need to remove a debtor:

1. Select *Delete Debtor(s)*.
2. Locate the debtor in the *Debtor Delete* table.
3. Select *Delete* next to the appropriate debtor.

The screenshot shows the 'UCC3 Financing Statement Amendment' form. On the left, a sidebar contains a 'Submitter' section with a checked 'Amendment Action' option, and a 'Filing Fee' section with unchecked options for 'Filing Fee', 'Confirm', and 'File Document'. The main form area is titled 'Amendment Information' and includes fields for 'Initial Financing Statement File Number' (98260037704) and 'Date Filed' (06/10/2026). Below this is the 'Amendment Actions' section with a checked 'Debtor Amendment' option. Under 'Debtor Action', the 'Delete Debtor(s)' radio button is selected. The 'Debtor Delete' section contains a table with one row for 'SHANE TEST' at '1401 W CAPITOL LITTLE ROCK, AR 72201'. A red 'Delete' button is next to the row. A note below the table states: 'You must delete at least 1 row(s) to continue.' At the bottom, there is a 'UCC3 Addendum' section with a checkbox for 'Check here if fields 15 - 18 of the UCC3 addendum are required for this lien.' and 'Previous Step' and 'Next Step' buttons.

DEBTOR'S NAME	MAILING ADDRESS	
SHANE TEST	1401 W CAPITOL LITTLE ROCK, AR 72201	Delete

Once collateral amendment information has been saved, select Next Step and then return to [Chapter 4: Filing a UCC3 Online](#) and complete the remaining steps to review, submit, and track your filing.



Arkansas Secretary of State
Cole Jester

4.2 Secured Party Amendment

Use a Secured Party Amendment when adding, modifying, or removing secured party information associated with a financing statement.

Complete Steps 1-3 in Chapter 4 (Filing a UCC3 Online) before proceeding.

Select the Specific Secured Party Amendment

In the Amendment Action section, select Secured Party Amendment.

Choose the desired secured party action:

1. Add Secured Party
2. Edit Secured Party
3. Delete Secured Party

The screenshot shows the 'UCC3 Financing Statement Amendment' form. On the left, the 'Amendment Action' section has 'Secured Party Amendment' selected. The 'Amendment Information' section on the right includes fields for 'Initial Financing Statement File Number' (98260043645) and 'Date Filed' (06/11/2026). Below this, the 'Amendment Actions' section has 'Secured Party Amendment' selected, and the 'Secured Party Action' section has 'Add Secured Party' selected. The 'UCC3 Addendum' section has a checkbox for 'Check here if fields 15 - 18 of the UCC3 addendum are required for this lien.' The 'Optional Filer Reference Data' field is empty. The 'Additional Pages' section has a button to 'Select a file to upload (.pdf)'. At the bottom right are 'Previous Step' and 'Next Step' buttons.

The screenshot shows the 'UCC3 Financing Statement Amendment' form, specifically the 'Secured Party Add' section. The 'Amendment Action' section on the left has 'Secured Party Amendment' selected. The 'Secured Party Action' section has 'Add Secured Party' selected. The 'Secured Party Add' section includes a table with columns 'SECURED PARTY'S NAME' and 'MAILING ADDRESS'. The table currently has one row with 'None' in the 'SECURED PARTY'S NAME' column. Below the table is an 'Add' button. The 'UCC3 Addendum' section at the bottom has a checkbox for 'Check here if fields 15 - 18 of the UCC3 addendum are required for this lien.' At the bottom right are 'Previous Step' and 'Next Step' buttons.

Secured Party Amendment Action 1: Add Secured Party

If you need to add a secured party:

1. Select Add Secured Party.
2. Select Add.
3. Enter the secured party information.
4. Save the record.

Secured Party Amendment



Arkansas Secretary of State Cole Jester

Secured Party Amendment Action 2: Edit Secured Party

If you need to modify an existing secured party:

1. *Select Edit Secured Party.*
2. *Locate the secured party in the Secured Party Edit table.*
3. *Select the secured party record.*
4. *Update the secured party information.*
5. *Save the changes.*

UCC3 Financing Statement Amendment

☒ Submitter
☐ Amendment Action
☐ Filing Fee
☐ Confirm
☐ File Document

Amendment Information

Initial Financing Statement File Number
98260043645

Date Filed
06/11/2026 Today

Amendment Actions

☒ Secured Party Amendment

Secured Party Action

☐ Add Secured Party
☒ Edit Secured Party
☐ Delete Secured Party

Secured Party Edit

Select the secured party you wish to edit.

SECURED PARTY NAME	MAILING ADDRESS
ARKANSAS TESTING ORGANIZATION	4100 W CAPITOL AVE LITTLE ROCK, AR 72201

*Click on row to edit entry

UCC3 Addendum

☐ Check here if fields 15 - 18 of the UCC3 addendum are required for this lien.

Previous Step Next Step

Important Secured Party Amendment Information

Under IACA UCC filing rules:

- The filing office does not remove historical debtor or secured party information from the UCC information management system when an amendment is filed.
- A secured party amendment creates an amendment record associated with the financing statement.
- Even when a secured party is deleted through a secured party amendment, the original secured party information remains part of the filing history.
- Deleting a secured party through a secured party amendment does not terminate the financing statement.



Arkansas Secretary of State Cole Jester

Secured Party Amendment Action 3: Delete Secured Party

If you need to remove a secured party:

1. *Select Delete Secured Party.*
2. *Locate the secured party in the Secured Party Delete table.*
3. *Select Delete next to the appropriate secured party.*

UCC3 Financing Statement Amendment

☒ Submitter
☐ Amendment Action
☐ Filing Fee
☐ Confirm
☐ File Document

Amendment Information

Initial Financing Statement File Number
98260043645

Date Filed
06/11/2026 Today

Amendment Actions

☒ Secured Party Amendment

Secured Party Action

☐ Add Secured Party
☐ Edit Secured Party
☒ Delete Secured Party

Secured Party Delete

Select the secured party you wish to delete and click DELETE on the far right side of the row.

SECURED PARTY NAME	MAILING ADDRESS	
ARKANSAS TESTING ORGANIZATION	4100 W CAPITOL AVE LITTLE ROCK, AR 72201	Delete

UCC3 Addendum

☐ Check here if fields 15 - 18 of the UCC3 addendum are required for this lien.

Previous Step Next Step

Once collateral amendment information has been saved, select Next Step and then return to [Chapter 4: Filing a UCC3 Online](#) and complete the remaining steps to review, submit, and track your filing.



Arkansas Secretary of State
Cole Jester

4.3 Collateral Amendment

Use a Collateral Amendment when adding, restating, deleting, or assigning collateral information.

Complete Steps 1-3 in Chapter 4 (Filing a UCC3 Online) before proceeding.

UCC3 Financing Statement Amendment

☒ Submitter

☐ Amendment Action

☐ Filing Fee

☐ Confirm

☐ File Document

Amendment Information

Initial Financing Statement File Number
98260037704

Date Filed
06/10/2026 Today

Amendment Actions

☒ Collateral Amendment

Collateral Change

☐ Add Collateral

☐ Restate Collateral

☐ Delete Collateral

☐ Assign Collateral

UCC3 Addendum

☐ Check here if fields 15 - 18 of the UCC3 addendum are required for this lien.

Optional Filer Reference Data

Additional Pages

Select a file to upload (.pdf)

Previous Step Next Step

Important Note About Collateral:

- Filing fees are \$6.00 plus \$0.50 per uploaded page.
 - Attachments increase filing fees.
- Certain collateral keywords entered in the text field may require review by filing office staff before approval.
- Filings submitted with collateral attachments require review by filing office staff before approval.
- Collateral descriptions are not indexed for search purposes and cannot be searched directly.

Choose one of the following collateral amendment actions:

1. **Add Collateral** – Used to add collateral information to the financing statement.
2. **Restate Collateral** – Used to restate the collateral information associated with the financing statement.
3. **Delete Collateral** – Used to delete collateral information from the financing statement.
4. **Assign Collateral** – Used to assign all or part of the collateral to another secured party.

Note: You may only select one amendment action per UCC3 filing.

The Arkansas Secretary of State's office cannot provide legal advice regarding which collateral amendment action should be selected. If you are uncertain which action is appropriate for your filing, you may wish to consult legal counsel.



Arkansas Secretary of State Cole Jester

Providing Collateral Information

After selecting a collateral amendment action, indicate how the collateral information will be provided.

Option 1: Enter Collateral in the Text Box

If the collateral description is fewer than 1,000 characters:

- *Select The collateral is fewer than 1,000 characters.*
- *Enter the collateral description in the text box provided.*

The screenshot shows the 'UCC3 Financing Statement Amendment' form. Under 'Amendment Actions', 'Collateral Amendment' is selected. Under 'Collateral Change', 'Assign Collateral' is selected. Under 'Collateral', the option 'the collateral is fewer than 1,000 characters' is selected. A text box is provided for the collateral description. At the bottom, there is a 'UCC3 Addendum' section with a checkbox for 'Check here if fields 15 - 18 of the UCC3 addendum are required for this lien.'

The screenshot shows the 'UCC3 Financing Statement Amendment' form. Under 'Amendment Actions', 'Collateral Amendment' is selected. Under 'Collateral Change', 'Assign Collateral' is selected. Under 'Collateral', the option 'in an attachment' is selected. A text box is provided for the collateral description. At the bottom, there is a 'UCC3 Addendum' section with a checkbox for 'Check here if fields 15 - 18 of the UCC3 addendum are required for this lien.'

Option 2: Upload Collateral as an Attachment

If the collateral description exceeds 1,000 characters or is contained in a separate document:

- *Select In an attachment.*
- *Upload the collateral document as a PDF file.*

Attachment requirements:

- PDF format only
- Maximum file size: 30 MB

Once collateral amendment information has been saved, select Next Step and then return to [Chapter 4: Filing a UCC3 Online](#) and complete the remaining steps to review, submit, and track your filing.



Arkansas Secretary of State Cole Jester

4.4 Termination

Use a Termination Amendment when the financing statement is no longer effective and the secured obligation has been satisfied. Filing a termination indicates that the secured party no longer claims an interest under the financing statement.

Complete Steps 1-3 in Chapter 4 (Filing a UCC3 Online) before proceeding.

To file a termination:

1. Select Termination as the Amendment Action.
2. Review any optional filing information, including the UCC3 Addendum and Additional Pages section, if applicable.
3. Select Next Step to continue.

No additional amendment-specific information is required for a termination filing.

The screenshot shows the 'UCC3 Financing Statement Amendment' form. On the left, a sidebar lists options: ☒ Submitter, ☐ Amendment Action (highlighted), ☐ Filing Fee, ☐ Confirm, and ☐ File Document. The main form area has sections for 'Amendment Information' (with fields for Initial Financing Statement File Number and Date Filed), 'Amendment Actions' (where 'Termination' is selected), 'UCC3 Addendum' (with a checkbox for fields 15-18), 'Optional Filer Reference Data', and 'Additional Pages' (with a file upload button). A 'Help ?' button is in the top right, and 'Previous Step' and 'Next Step' buttons are at the bottom right.

Important Note: Filing a termination does not remove the financing statement from the filing office's records. The record remains available as part of the public filing history.

Once the Termination Amendment has been selected, select Next Step and then return to [Chapter 4: Filing a UCC3 Online](#) and complete the remaining steps to review, submit, and track your filing.



Arkansas Secretary of State Cole Jester

4.5 Continuation

Use a Continuation Amendment to extend the effectiveness of an active financing statement before it reaches its lapse date.

Complete Steps 1-3 in Chapter 4 (Filing a UCC3 Online) before proceeding.

Filing a Continuation Amendment

1. In the Amendment Action section, select Continuation.
2. Select Next Step.

Important Note

- A Continuation Amendment may only be filed during the six-month period preceding the financing statement's lapse date.
- If a financing statement is not eligible for continuation, the Continuation option will not be displayed in the Amendment Action section.
- A successful continuation filing extends the lapse date of a financing statement for an additional five years.
- A Continuation Amendment does not change debtor information, secured party information, collateral information, or the status of the financing statement.

Once the Continuation Amendment has been selected, select Next Step and then return to [Chapter 4: Filing a UCC3 Online](#) and complete the remaining steps to review, submit, and track your filing.



Arkansas Secretary of State Cole Jester

4.6 Assignment

An Assignment Amendment is used to assign all or part of a secured party's interest in a financing statement to another secured party.

Complete Steps 1-3 in Chapter 4 (Filing a UCC3 Online) before proceeding.

Filing an Assignment Amendment

1. Select Assignment from the available amendment actions.
2. In the Secured Party Assignee section, enter the information for the secured party receiving the assignment.
3. Review the filing and complete the remaining submission steps.

UCC3 Financing Statement Amendment

☒ Submitter
☐ Amendment Action
☐ Filing Fee
☐ Confirm
☐ File Document

Amendment Information

Initial Financing Statement File Number
98260056126

Date Filed
06/15/2026 Today

Amendment Actions

☒ Assignment

Secured Party Assignee

Enter the information for the secured party to which the collateral is being assigned.

SECURED PARTY'S NAME	Address	Party ID	
ARKANSAS TESTING ORGANIZATION	4100 W CAPITOL AVE LITTLE ROCK, AR 72201	2050110	Copy Delete

*Click on row to edit entry

Add

UCC3 Addendum

☐ Check here if fields 15 - 18 of the UCC3 addendum are required for this lien.

Previous Step

Next Step



Arkansas Secretary of State Cole Jester

Managing Secured Party Assignees

Within the Secured Party Assignee section, you may:

- Select an existing secured party row to edit the assignee information.
- Select Copy to create a duplicate of an existing secured party entry.
- Select Delete to remove an assignee entry.
- Select Add to enter a new secured party assignee.

UCC3 Financing Statement Amendment

☒ Submitter

☐ Amendment Action

☐ Filing Fee

☐ Confirm

☐ File Document

Amendment Information

Initial Financing Statement File Number
98260056126

Date Filed
06/15/2026 **Today**

Amendment Actions

☒ Assignment

Secured Party Assignee

Enter the information for the secured party to which the collateral is being assigned.

SECURED PARTY'S NAME	Address	Party ID	
ARKANSAS TESTING ORGANIZATION	4100 W CAPITOL AVE LITTLE ROCK, AR 72201	2050110	Copy Delete
ARKANSAS TESTING ORGANIZATION	4100 W CAPITOL AVE LITTLE ROCK, AR 72201	2050110	Copy Delete

*Click on row to edit entry

Add

UCC3 Addendum

☐ Check here if fields 15 - 18 of the UCC3 addendum are required for this lien.

[Previous Step](#) [Next Step](#)

Once the Continuation Amendment has been selected, select Next Step and then return to [Chapter 4: Filing a UCC3 Online](#) and complete the remaining steps to review, submit, and track your filing.



Arkansas Secretary of State
Cole Jester

5. Submitting a UCC11 Online

A UCC11 Information Request allows users to request certified search results, copies of filed records, or specific filing copies maintained by the Arkansas Secretary of State.

Important Note:

You must be logged into the portal in order to submit a UCC11 filing.

Accessing the UCC11 Information Request Form

The screenshot shows the Arkansas Secretary of State portal interface. The top navigation bar includes tabs for 'Apostille', 'Facsimile Signature', 'Information Request' (highlighted with a blue box), 'Lien', and 'Notary'. The left sidebar contains a navigation menu with 'Forms' highlighted by a blue box. Below the 'Forms' menu, the 'Lien Information Request (UCC 11 Copies Request)' option is visible and highlighted with a blue box. A blue arrow points from this option to a blue box containing an important note.

Important Note: Collateral descriptions are not indexed and cannot be searched directly. If you need to view the collateral associated with a financing statement, submit a UCC11 request and request copies of the filing. The collateral description is available only within the filing image.

To begin a UCC11 Information Request:

1. Log in to your account.
2. Select Forms from the navigation menu.
3. Select the Information Request tab.
4. Select Lien Information Request (UCC11 Copies Request).



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Submitter Information

This information is completed in the same manner as a [UCC1](#) or [UCC3](#) filing and identifies the individual requesting the search or copies.

Lien Information Request (UCC 11 Copies Request)

☐ Submitter
☐ Search Information
☐ Filing Fee
☐ Confirm
☐ Submit Request

Lien Search Request - Information Request for Lien filings [Help?](#)

Information Requests are used to request listings or copies of Uniform Commercial Code records. A separate request is required for each business or name to be searched.

For lien filings, there is a \$6.00 fee to conduct the search, \$6.00 for the first page requested plus \$0.50 per page requested.

The fees are nonrefundable. The nonrefundable policy applies to both accepted and rejected filings.

Submitter Information

☒ Uncheck this box if you have not filed a UCC online before.

Submitter Search

ARKANSAS SECRETARY OF STATE ACCOUNT
Submitter Address
STATE CAPITOL, LITTLE ROCK, AR 72201

Filer contact information

Contact Name

Organization Name

[Next Step](#)

Lien Information Request (UCC 11 Copies Request)

☒ Submitter
☐ Search Information
☐ Filing Fee
☐ Confirm
☐ Submit Request

[Help?](#)

Search for UCC Documents

Request Type

☒ Search Response
☐ Copy Request
☐ Specified Copies

Search Type

☒ Debtor Search

Search for an Individual or Organization

☒ Individual ☐ Organization

First Name Middle/Initial Last Name* Suffix

City State

Start Date

☐ Include lapsed filings on search response.

Verification

Search Information

Under Search Information, select the request type that best meets your needs.

Available request types include:

- Search Response
- Copy Request
- Specified Copies

Searches are performed using IACA RA9 search logic

Submitting a UCC11 Online



Arkansas Secretary of State Cole Jester

Search Response

A Search Response allows users to search for an individual or organization debtor and receive a certified UCC search report.

Only the search report is provided with this option. Copies of filings are not included.

Fee: \$6.00 to conduct the search and receive the search report

Lien Information Request (UCC 11 Copies Request)

☒ Submitter
☐ Search Information
☐ Filing Fee
☐ Confirm
☐ Submit Request

First Name: Middle/Initial: Last Name*: Suffix: TEST

City: State: ▼

Start Date: MM/DD/YYYY

☐ Include lapsed filings on search response.

Record Number	Debtor	File Number	Doc Type	Secured Party	Filing Date	Lapse Date	Page Count
98260018753	TEST, SHANE	98260018753	Lien Financing Statement	ARKANSAS TESTING ORG	6/5/2026	6/5/2031	1
98260018753	ADD, DEBTOR	98260018795	Lien Amendment		6/5/2026	6/5/2031	2
98260018753	TEST, JOHN	98260018811	Lien Amendment		6/5/2026	6/5/2031	2
98260018753		98260018829	Lien Amendment		6/5/2026	6/5/2031	2
98260037704	TEST, SHANE	98260037704	Lien Financing Statement	ARKANSAS TESTING SOLUTION	6/10/2026	6/10/2031	1
98260043645	TEST, SHANE	98260043645	Lien Financing Statement	ARKANSAS TESTING ORGANIZATION	6/11/2026	6/11/2031	2
98260043652	TEST, SHANE	98260043652	Lien Financing Statement	ARKANSAS TESTING ORGANIZATION	6/11/2026	6/11/2031	2

Save Draft Previous Step Next Step

COLE JESTER

ARKANSAS SECRETARY OF STATE ACCOUNT
STATE CAPITOL
LITTLE ROCK, AR 72201

Request Date: 06/19/2026 11:14 AM
Certification No.: 0000007682

UCC11 CERTIFIED SEARCH REPORT

Search Criteria:
Individual (Debtor): TEST
Request Type: Certified Lien Information Request
Active (unlapsed records only), Search Report

The undersigned, as Secretary of State of Arkansas, hereby certifies that attached is a listing of all available documents now in my lawful custody and possession, as the same are filed in the Uniform Commercial Code Section of my office as of 06/19/2026 at 11:16 AM, and which name the above debtor. My acceptance for filing and custody of these documents in no way confirms, denies, or implies the legal effect or enforceability of the attached documents.

Secretary of State

Page 1 of 3

Certification No.: 0000007682 Request Date: 06/19/2026 11:14 AM

Lien Listing

Lien File No.: 98260018753 Filed: 06/05/2026 08:27 AM Lapse: 06/05/2031 08:27 AM
Lien Type: UCC Pages: 1

Debtor(s): SHANE TEST, 4100 W CAPITOL AVE, SUITE 250 LITTLE ROCK, AR 72201
DEBTOR ADD, 1235 OAK ST, CONWAY, AR 72034
JOHN TEST, 1235 OAK ST, CONWAY, AR 72034

Secured Party(s): ARKANSAS TESTING ORG, 5000 W CAPITOL AVE, LITTLE ROCK, AR 72201

Amendment - Add Debtor (1)

Copy Request

A Copy Request allows users to search for an individual or organization debtor and receive both:

- A certified search report
- Copies of the filings returned by the search

Fees:

- \$6.00 search fee (to receive the search report)
- \$6.00 for the first page requested
- \$0.50 for each additional page requested

Submitting a UCC11 Online



Arkansas Secretary of State Cole Jester

Specified Copies

A Specified Copies request allows users to request copies of a specific filing by entering a filing number.

Unlike Search Response and Copy Request requests, a search report is not generated when requesting specified copies.

Lien Information Request (UCC 11 Copies Request)

☒ Submitter
☒ Search Information
☒ Filing Fee
☒ Confirm
☒ Submit Request

Search for UCC Documents

Request Type

☐ Search Response
☐ Copy Request
☒ Specified Copies

File Number *

98260018753

Start Date

MM/DD/YYYY

☐ Include lapsed filings on search response.

Record Number	Debtor	File Number	Doc Type	Secured Party	Filing Date	Lapse Date	Page Count
98260018753	TEST, SHANE	98260018753	Lien Financing Statement	ARKANSAS TESTING ORG	6/5/2026	6/5/2031	1

1-1 of 1

Verification

Important Note: If the search results are not what you expected, select Clear Results & Re-Search to modify your search criteria and perform a new search.



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Submit and Pay

Select File Online to submit the filing and add it to your web cart.

1. Review the filing fee displayed in the web cart.
2. Select an available payment method.
3. Select Checkout.
4. If paying by ACH, complete the required ACH authorization.
5. Allow payment processing to fully complete before closing your browser or navigating away from the page.

Available payment methods may include:

- Credit or Debit Card
- ACH
- Frequent Payor Account (if configured and funded)

The screenshot shows a web cart interface with a dark blue header. At the top right is a 'Close Cart' button. Below the header, the cart items are listed: 'UCC - 98260186071' with a price of '\$16.00'. The total is also '\$16.00'. Below the cart items, the account balance is shown as '\$23873.50'. There is a button to 'Pay with Frequent Payor Account'. A note states: 'Funds may be added by visiting "My Account". Select or add a payment method to checkout.' Below this, there are two payment methods listed: 'Checking ****6045' and 'Visa ****1111', each with a trash icon to its right. Below these are buttons to '+ Add Credit or Debit Card' and '+ Add ACH'. A 'Processing' button is also visible. At the bottom, a red warning message says: 'Your payment is processing - Do not close your browser or click the back button'. Below the warning is a button to '< File/Order Additional Items'.

IMPORTANT PAYMENT PROCESSING INFORMATION:

After selecting Checkout, a Processing status will appear in the web cart.

Do not close your browser, click the Back button, or navigate away from the page while your payment is processing. Please remain on the page until payment processing has fully completed.

Leaving the page before payment processing is complete may interrupt the transaction and may affect the processing of your filing.

Unlike UCC1 and UCC3 filings, UCC11 requests may be submitted using a Frequent Payor Account even if the account does not currently contain sufficient funds. The outstanding balance will remain associated with the account until it has been paid fully.



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Retrieving Completed Requests

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Apostille Facsimile Signature **Information Request** Lien Notary

Home Search Forms Workview Manager **My Work Queue** My Records

My Information Request Work Queue

Records will appear in this queue for two months following the listed status date.

Search My Work Queue [Filter Icon] Results: 6

Form Information	File Number	Status	Status Date	Submission Date	Actions
UCC 11 - Information Request	0000007683	Approved	06/19/2026	06/19/2026	[Download] [Print]
TEST UCC 11 - Information Request	0000007682	Approved	06/19/2026	06/19/2026	[Download] [Print]
CHAD BEASLEY UCC 11 - Information Request	0000006946	Approved	06/18/2026	06/18/2026	[Download] [Print]

UCC 11 - Information Request

Available Downloads:

- Lien Information Request (UCC 11 Copies Request) 06/19/2026
- Receipt Detail 06/19/2026
- Results.zip 06/19/2026

Once the request has been processed, the completed documents can be accessed from My Information Request Work Queue.

Available downloads may include:

- UCC11 Search Report
- Filing Copies
- Receipt Detail



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6. Helpful Links & Contact Information

Quick Links:

- [SOSE Online Portal Login](#)
- [UCC Information & Paper Forms](#)
- [Public Lien Search](#)
- [UCC Filing Rules \(Final June 2014\) \(PDF\)](#)
- [UCC Frequently Asked Questions](#)

Contact Information:

If you need assistance or have questions, please contact us:

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1401 W Capitol Avenue, Suite 250
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Phone: (501) 682-3409

Email: ucc@sos.arkansas.gov