

REGULATION 1005

1005. MINIMUM STANDARDS FOR TRAINING (FULL-TIME AND PART-TIME I OFFICERS)

(1) Basic Police Training Course

- (a) Each Full-Time Law Enforcement Officer, and each Part-Time I Law Enforcement Officer who is employed and working twenty (20) or more hours per week but less than forty (40) hours per week, must satisfactorily complete the Basic Police Training Course as prescribed in Specification S-9, within the time period established in Regulation 1003(4).
- (b) Any Full-Time or Part-Time I Law Enforcement Officer who has previously met the minimum training requirements, and has been separated from law enforcement for more than five (5) years but less than ten (10) years may, at the request of the sponsoring agency, which has either employed the individual or made a conditional offer of employment to the individual, be allowed to take a comprehensive examination prepared, administered, scheduled and graded by ALETA/CLEST. If the law enforcement applicant successfully passes the written exam, he or she may forego attending the full Basic Police Training Course provided he or she attends the 40-hour Refresher Course currently offered, as well as meet the other selection requirements, prior to being eligible for certification.
 - (i) The examination will be administered at the ALETA Campus located in East Camden, Arkansas, at a time and date scheduled by the Commission and will consist of questions taken from the current edition of *Arkansas Criminal and Traffic Law Manual*, published by Lexis Nexis, and *CLEST Rules and Regulations Manual*, published by CLEST.
 - (ii) Law enforcement applicants who desire to challenge the exam must have completed a state or federal law enforcement academy consisting of at least the current number of required hours to complete the ALETA basic training, subject to Regulation 1008.
 - (ii) An applicant who fails to pass the two-hundred and fifty (250) question examination with a minimum score of 70% after two attempts is required to complete the basic training course in order to be eligible for certification.

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SECRETARY OF STATE

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- (iii) Anyone who has been separated from law enforcement for ten (10) years or more is required to attend a new Basic Law Enforcement Course without exception.
- (c) Appointment or employment as an Auxiliary, Part-time II, or Specialized Police Person during five (5) to ten (10) year period of separation will not exclude the Full-time or Part-time I Law Enforcement Officer from complying with the requirements of (1)(b).
- (d) Part-time II Law Enforcement Officers who are employed and working less than 20 hours per week and Auxiliary Law Enforcement Officers will be required to satisfactorily complete not less than 100 hours of Commission Approved law enforcement training including a Firearms Qualification Course equivalent to the Firearms Qualification requirements for a Full-time Law Enforcement Officer. Separation from law enforcement for three (3) years will result in the Auxiliary and the Part-time II Law Enforcement Officer being required to attend a new 100-hour training course.
- (e) Any Full-time or Part-time I Law Enforcement Officer who fails to satisfactorily complete the Basic Police Training Course within the time period allowed by regulation 1003(4), or who once enrolled in the Course, fails the course or is expelled from the course, will not be eligible for training nor certification for twenty-four (24) months following the date of failure or expulsion from the training course or the date of expiration of the probationary period. In the event a Full-time or Part-time I Law Enforcement Officer fails the course or is expelled from the course, said officer shall not be eligible to serve, be employed, or otherwise function as a law enforcement officer in this State from that date until the expiration of twenty-four months following the date of failure or expulsion from the training course. If an officer properly appeals his failure or expulsion, said officer may retain his eligibility to serve as a law enforcement officer until such time as the Commission has ruled upon said appeal or the expiration of the time period allowed by Regulation 1003(4), whichever occurs first.
- (f) If an officer fails to satisfactorily complete the required training in a total of twenty (20) months from the original date of employment or appointment, he shall not be eligible to be retained as a law enforcement officer in this State.

- (g) Reappointment or reemployment as a law enforcement officer will be considered only after the person has been separated from law enforcement for at least twenty-four (24) months. Upon reappointment or reemployment, an officer would be eligible to begin a new twelve (12) month probationary period.
- (h) Should the officer fail to meet the minimum training requirement for a second time, he or she will not be eligible for certification as a Full-Time, Part-Time, Auxiliary or in any other law enforcement officer position.

(2) Supervisory Course

- (a) It is recommended, but not required, that all officers promoted, appointed or transferred to a first level supervisory position should satisfactorily complete the Supervisory Course as prescribed in Specification S-10.
- (b) Officers must have satisfactorily completed the Basic Police Training Course prior to enrollment in the Supervisory Course.

(3) Middle Management Course

- (a) The Middle Management Course shall be optional and voluntary. Specification S-11 describes the Middle Management Course.
- (b) The Commission recommends, but does not require, that each officer promoted, appointed or transferred to a middle management position should satisfactorily complete the prescribed Middle Management Course.
- (c) Officers must have satisfactorily completed a Police Supervision Course before enrollment in the Middle Management Course.

(4) Executive Course

- (a) Executive Courses shall be optional and voluntary for Department Heads. Specification S-12 describes the Executive Courses.
- (b) As a condition of course certification by the Commission, enrollment and attendance shall be restricted to Department Heads, Assistant Department Heads and Division Heads unless special approval to attend is granted by the Commission. Officers who are not Department Heads should have successfully completed the

recommended Middle Management course prior to enrollment in an Executive Course.

(5) Law Enforcement Officer Refresher Course

- (a) The Refresher Course will be required for all Full-time and Part-time I Law Enforcement Officers who are new employees and completed their training in another state.
- (b) The Refresher Course will be required for all Full-time and Part-time I Law Enforcement Officers who have previously met the training requirements, but have been separated from law enforcement for a period of five (5) to ten (10) years. (See Specification S-13).
- (c) Appointment or employment as an Auxiliary, Part-time II, Specialized Police Person during a five (5) to ten (10) year period of separation will not exclude the Full-time or Part-time I Law Enforcement Officer from mandatory attendance of the Refresher Course.
- (d) Any Full-time Officer or Part-time I Officer not required to attend the Refresher Course may voluntarily apply, and if accepted, receive the training.

(6) Specialized Courses

- (a) Specialized Courses shall be optional and voluntary courses.
- (b) Specification S-14 describes the Specialized Courses.