

## **UNIVERSITY OF ARKANSAS PARKING AND TRAFFIC REGULATIONS**

Administration and Policy, Effective July 1, 2002. In accordance with Act 328 of 1967, Acts of Arkansas, the Board of Trustees of the University of Arkansas have established the following regulations to facilitate the operation and parking of motor vehicles on the University of Arkansas campus. These regulations apply to all members of the faculty, staff, student body and all other persons utilizing the lands and streets owned or controlled by the University of Arkansas.

### **1. INTRODUCTION**

These regulations become effective July 1, 2002 and are in effect at all times. Any vehicle operated or parked on UA owned or controlled property in violation of Arkansas motor vehicle statutes or these UA regulations is subject to being cited and towed.

Any motor vehicle parked on UA owned or controlled property must either properly display a current UA parking permit or park at a parking meter and pay the posted meter fee. Permits are valid only in authorized lots or zones designated by map or posted signs and only for the vehicle or person to whom they are registered.

Permits are not required at metered spaces; however, parking meter payment is required.

Short-term parking meters (gold meters) are placed throughout campus for the purpose of loading and unloading and quick stops at campus buildings. These meters have a time limit of 20 minutes. Campus loading zones are only for **marked** commercial vehicles and those with **UA** loading zone permits.

UA parking permits or parking meter payments are required for parking on campus streets, lots and in the garage from 7 a.m. to 5 p.m., Monday through Friday, from 7 a.m. to 8 p.m. Monday through Thursday in designated night reserved lots; and at all times in 24 hour reserved spaces and lots. The responsibility for locating a legal parking space rests with the motor vehicle operator.

**Cash keys and debit cards are available for campus meters. These eliminate the need to carry change for campus parking meters. Contact Transit and Parking if you have questions or wish to purchase either of these parking meter payment options.**

Faculty, staff, students and visitors may purchase a Garage Reserved permit that allows parking in the reserved section of the parking deck from 7 a.m. to 5 p.m., Monday through Friday. Meter payment in the deck is required from 7 a.m. to 5 p.m., Monday through Friday. The facility will be used by the Athletic Department for all home football games and therefore, must be cleared by midnight before each home game.

The UA assumes no responsibility for loss of or damage to private property. Therefore, all unattended vehicles parked on campus should be locked.

Parking lot designation signs are color coded and labeled with the lot type. Lot designation signs are located at the parking lot entrances and within the lots when necessary. Signs designating spaces within a lot are placed at each end of the section of spaces they designate and regulate all spaces between the signs.

## 2. PARKING PERMIT ELIGIBILITY AND PURCHASE

Garage Reserved - Issued for a specific area in the parking deck and will be sold to individuals based upon application, to be renewed annually.

Faculty/Staff Reserved - Issued for a specific lot and will be sold to individuals based upon application, to be renewed annually. Priority will be given to current reserved permit holders and to disabled persons. When a vacancy occurs, current applications will be reviewed and applicants will be assigned to a lot based on date of application, rank and seniority. New All Area and 24 Hour Reserved permit applicants need to submit written justification by June 20 for either type of permit, which will be reviewed by the Transit, Parking and Traffic Committee and forwarded to the Vice Chancellor for Finance and Administration with a recommendation for approval or disapproval. Current All Area and 24 Hour Reserved permits will be reviewed every three years for continuing need.

Faculty/Staff - Full-time UA employees and part-time UA employees who work at least 1000 hours annually and are not enrolled in more than five class hours each semester. Graduate students are not eligible for Faculty/Staff permits.

Resident Reserved Permits - Currently enrolled students residing in UA housing facilities, based upon date of housing contract and space availability.

On Campus Student Permits - Currently enrolled students living in UA managed residence halls or apartments, and in sorority and fraternity houses.

Off Campus Student Permits - All other students.

Parking permits may be purchased at the Transit and Parking Department, Administrative Services Building, 155 Razorback Road, Monday through Friday, from 7 a.m. to 5 p.m. A parking permit will not be issued to any person who has unpaid UA parking citations.

## 3. SUBSTITUTE MOTOR VEHICLE REGISTRATION

Anyone who has a current UA parking decal permit must obtain a temporary parking permit before parking a substitute vehicle on campus. **Current UA parking decal holders may receive two free temporary parking permits for a maximum of one week each, when their permitted vehicle is inoperative.**

## 4. VISITOR PARKING

Visitors are persons other than UA students, staff or faculty members. Campus visitors, with a temporary visitor parking permit, may park in regular metered spaces without paying the meter fee (short-term and deck spaces excluded) and in parking lots designated as Faculty/Staff, On Campus or Off Campus. Short-term (gold housings) meter payment is required at all times. Garage visitors with a temporary Garage visitor permit may park at Garage meters and at regular metered spaces without paying the meter fee. Garage temporary permits also authorize parking in lots designated as Faculty/Staff, On Campus and Off Campus. Campus visitors without a current permit should park at a parking meter and pay the posted meter fee. Visitors and vendors may obtain a temporary or annual visitor parking permit from the Transit and Parking Department. UA units or individuals receiving visitors are expected to promptly contact the Transit and Parking Department (575-PARK) to make parking arrangements. Your cooperation will help prevent a campus visitor's vehicle being cited and towed. Visitors may not be logged-in by telephone unless the requesting department has a reserved or signed visitor's space. UA units may purchase daily visitor parking permits from the Transit and Parking Department and issue them only to visitors. Please call 575-3303 for information.

## 5. RESPONSIBILITIES OF PARKING PERMIT HOLDERS

Each parking permit holder is responsible for safeguarding his/her permit, proper permit display on his/her vehicle and for any parking violation charges issued to that permit. Decal permits must be completely affixed by the manufacturer's adhesive and displayed on the inside of the front windshield, lower right corner, on the passenger side. Hangtag permits must be displayed on the inside mirror support and be visible through the windshield from outside the vehicle. Permits may not be reproduced, altered or defaced and may not be transferred, bartered or sold to another individual. A decal permit may not be displayed on any vehicle other than the one for which it was issued. Permits are to be removed prior to sale or transfer of a vehicle, or upon termination of UA employment or enrollment. A replacement decal permit may be purchased for \$2 when your previous permit number and proof of its destruction are provided.

A lost or stolen hangtag may be replaced for \$5. Any vehicle displaying a lost or stolen hangtag will be towed and impounded, and the driver/owner will be required to pay all tow and storage fees, a \$100 administrative charge, and his/her campus parking privileges will be suspended for one year.

## 6. PARKING PERMIT FEES

Permit	Academic Year Including Summer	Summer School Only
Reserved:		
Garage Reserved	\$ 393	\$ 98
Garage Resident Reserved	264	66
Faculty/Staff 24 Hour	561	140
Faculty/Staff All Area	449	112
Faculty/Staff	337	84
Resident Student	151	37
Disabled Person Reserved:		
Faculty/Staff	337	84
Student	89	22
Non-Reserved:		
Faculty/Staff/Visitor/Vendor		
(F/S Annual Salary $\geq$ 30K)	89	22
(F/S Annual Salary < 30K)	69	17
On Campus Student	50	12
Off Campus Student	34	8
Motorcycle	34	8
Emeritus	Free	Free
Garage Temporary	\$7 Per Day	\$ 7 Per Day
Temporary	\$1 Dollar Per Day or \$4 a Week	

Annual Reserved, Garage Reserved, Faculty/Staff, and Emeritus permits expire on July 31st, or upon termination of University employment. Annual Student permits expire on August 31<sup>st</sup> except Resident Reserved which expires August 15<sup>th</sup>, or upon withdrawal from the UA. Temporary permits are valid only for the date(s) listed on the face of each permit.

## **7. DESIGNATION AND USE OF PARKING AREAS**

Designation of UA numbered parking lots and specific parking spaces is the responsibility of the Transit, Parking and Traffic Committee and the Transit and Parking Department. Parking lot designations are indicated by permit color on the parking map included in these regulations, and on-site by colored signs. Sign and stall markings are considered to be correct and take precedence over conflicting parking map designations. Any area not specifically designated for parking is considered a No Parking zone, which may not be posted. Your permit type and parking lot signs designating where you may park on the UA campus are as follows:

Garage Reserved Lots-Parking for assigned reserved permit holders only.

Reserved Faculty/Staff Lots-Parking for assigned reserved permit holders only. Each lot is designated by matching permit and lot sign letter.

Faculty/Staff Lots-Parking for Faculty/Staff, Emeritus and Reserved permit holders.

Resident Reserved Lots-Parking for assigned resident student reserved permit holders only. Each zone is designated by matching permit and lot sign zone number.

On Campus Lots-Parking for Reserved, Faculty/Staff, Resident Reserved, and On Campus permit holders.

Off Campus Lots-Parking for Reserved, Faculty/Staff, Resident Reserved, On Campus, and Off Campus permit holders.

Parking Meters-Parking for anyone paying the meter. Parking at an inoperable meter is prohibited.

Short-term Parking Meters - These meters are in gold colored housings and require payment at all times. They provide 20 minute parking for brief stops at campus buildings. Violators parked at these meters can be ticketed every 20 minutes.

Motorcycles-Parking in marked motorcycle spaces or in unoccupied parking meter spaces only.

Reserved lots 2, 8 and parts of 4, 50, 51 and 52 are reserved for Faculty/Staff Reserved and Faculty/Staff permit holders from 5 p.m. to 8 p.m., Monday through Thursday, during the fall and spring semesters.

During summer school only, all current permits may park in Resident Reserved, On Campus and Off Campus student parking lots except in the Intermodal Transit Facility, Carlson Terrace and Terrace Manor Resident Reserved lots, which are reserved at all times for residents only.

## **8. HANDICAP PARKING**

Annual accessible parking permits will be issued at the normal cost to any student or employee who has a state accessible parking placard or license plate issued in their name. Temporary accessible parking permits (for a maximum of 90 days) will be issued for the same length of time as the state temporary placard or based on an appropriate and licensed physician's statement recommending a temporary accessible permit. The appropriate permit type, with the addition of a handicap logo, will be issued for the standard fee. The handicap permit allows parking in lots designated as Faculty/Staff, On Campus, Off Campus, and in UA regular parking meters without paying the meter fee; short-term, visitor and garage meters excluded. Payment is required in the handicap parking spaces in the garage unless a Garage Reserved handicap permit is used.

## **9. SPECIAL EVENTS PARKING**

UA units or individuals sponsoring any special campus event requiring campus parking for visitors are responsible for requesting parking arrangements at least five days before the event.

- a. Visitor parking arrangements for special campus events must be coordinated with, and will be controlled by, the Transit and Parking Department, 575-PARK.
- b. Razorback football and basketball athletic parking lots will be designated by signs. Vehicles must be moved from athletic parking lots two hours before each home basketball game and by midnight before each football game.

## **10. MOTOR VEHICLE IMMOBILIZING, TOWING, IMPOUNDING AND RELEASE**

- a. The UA reserves the right to tow from its property any parked vehicle without a current parking permit; parked in a Transit Bus Stop, restricted zone or non-designated area; or with unpaid parking citations. Any vehicle will be towed if parked where it causes a traffic or pedestrian hazard, or in a manner to impede the access of emergency vehicles. Violations which will also result in towing and possible impoundment include, but are not limited to, parking in: Reserved lots or spaces; fire or traffic lanes; zones marked with yellow paint; driveways; on intramural fields; on a sidewalk; unauthorized zones or lots; grass areas; within 15 feet of a fire hydrant; within 20 feet of a crosswalk; within 30 feet of a stop sign; or double parked in a street, drive or lot.
- b. The UA reserves the right to tow from its property and impound any vehicle in violation of these regulations until all towing and impounding fees and UA parking violation charges have been paid.
- c. Any vehicle displaying a hangtag permit reported lost or stolen will be towed and impounded, the driver/owner will be required to pay a \$100 administrative charge, and his/her UA parking privileges will be suspended for one year. A \$100 administrative charge will be assessed to any suspended individual who parks on campus.
- d. In lieu of towing, vehicles may be immobilized (booted). All outstanding tickets and a \$30 boot fee must be paid before the boot will be removed. Immobilized vehicles not claimed by the owner by the close of business will be towed. A \$100 fine will be assessed for unauthorized removal or attempted removal of a boot.
- e. The vehicle owner or operator will be required to provide identification and pay all costs for removing and storing of the towed vehicle and all violation and administrative charges. A vehicle release form must be obtained from the Transit and Parking Department before a towed vehicle will be released.
- f. Vehicles stored in the UA tow lot will be charged \$10 per day for storage.

## **11. GENERAL INFORMATION**

- a. Motorists passing transit buses in No Passing Zones, or failing to yield to pedestrians in crosswalks, are subject to fine and prosecution. This includes UA and city streets, drives, and state highways.
- b. The maximum speed limit in all UA parking lots is 10 miles per hour. Other campus speed limits are as posted.
- c. It is the responsibility of any motorist whose vehicle becomes inoperative on campus to immediately notify the UA Police Department or Transit and Parking Department of the vehicle's status and location.

- d. Vehicles are considered abandoned when parked and stationary for two weeks and after reasonable attempts to locate the owner have failed. Abandoned vehicles will be towed from campus and custody of the vehicle will rest with the tow company.
- e. Falsifying vehicle registration information or unauthorized transfer of parking permits may result in parking privileges being denied or revoked.
- f. Loading zone parking is limited to service vehicles only, unless otherwise posted. Loading zone permits for extended periods may be issued based upon demonstrated needs and are only valid for vehicles displaying a current UA parking permit. Short-term parking meters are provided near most buildings for your convenience.
- g. Departments will be invoiced for parking tickets issued to UA owned motor vehicles. State regulations require administrative charges to be paid by the employee using the vehicle.
- h. Suggestions to improve the campus parking system are welcomed by the UA Transit, Parking and Traffic Committee whose membership represents students, faculty and staff. Any suggestions should be made to the committee chairperson in care of the Transit and Parking Department.

## 12. PARKING ENFORCEMENT

- a. Enforcement of these regulations is the responsibility of the Transit and Parking Department and the UA Police Department. The Transit and Parking Department will assess administrative charges and penalties and may deny or revoke an individual's parking permit and privileges for excessive violations of University parking regulations.
- b. UA parking violation charges not paid or appealed within five class days could result in the violator's enrollment being denied, transcript being withheld, employee payroll deductions for the amount owed, or the violator's vehicle being booted or towed and impounded. Parking violation monies collected are used to help defray costs of UA parking enforcement, maintenance and construction of parking facilities and transit services.

## 13. ADMINISTRATIVE CHARGES FOR TRAFFIC AND PARKING VIOLATIONS

### MOVING VIOLATION ADMINISTRATIVE CHARGES

a. Reckless driving (As defined by Arkansas Statutes)	\$50
b. Speeding (Minimum of \$30 or \$1 per mile over speed limit which ever is greater)	30
c. Leaving the scene of an accident	50
d. Careless Driving	50
e. Hazardous Driving	50
f. Failure to Yield	30
g. Failure to Yield to an Emergency Vehicle	40
h. Failure to Yield to a Pedestrian	35
i. Wrong Way in a One Way	25
j. Improper Passing	25
k. Improper Turn	25
l. Running Stop Light	25
m. Running Stop Sign	25
n. Speed Too Fast for Conditions	30
o. Failure to Obey Police Officer	40
p. All other moving violations	25

### PARKING VIOLATION ADMINISTRATIVE CHARGES

a. Unauthorized Parking in or blocking of a Disabled Person parking space or access aisle	\$50
b. Safety Hazard (parking in a fire or traffic lane, over sidewalk, blocking fire hydrant, or standing where prohibited)	30
c. Parking on UA property without a permit	30
d. Parking in a lot or space not authorized by permit	20
e. Parking or driving on grass, lawn area or sidewalks	25
f. Illegal Use of Permit (reproducing, altering, defacing, using a revoked, transferred or another person's permit)	35
g. Disregard of barricades	20
h. Parking where prohibited by sign	20
i. Parking where prohibited by yellow lines or	20
j. Parking in crosswalk	25
k. Parking over curb	15
l. Blocking a legally parked vehicle	25
m. Improper Parking: disregard of stall lines, more than one foot from curb, or facing wrong direction	5
n. Overtime parking in a limited parking zone	10
o. Parking permit not properly affixed or displayed	5
p. Meter Violation	10
q. Parking in an area not designated as a parking area	10
r. Displaying a lost or stolen hangtag permit	100
s. Unauthorized removal or attempted removal of a boot	100
t. Parking on campus while parking privileges are suspended	100

Administrative charges for late payment of a traffic or parking violation citation will be \$5 after 60 days and additional \$5 charges after 120 and 180 days of nonpayment, from the date the citation was issued.

#### 14. APPEALS

Anyone having a valid reason to appeal a parking violation may file an appeal form for the UA Parking and Traffic Appeals Court at the Transit and Parking Department, 155 Razorback Road, within five class days of the date of the citation. All UA Parking citations must either be appealed within five class days or paid. Appeals will incur a \$10 administrative fee. All tickets must be paid if the vehicle has been booted or towed. They may then be appealed. If the appeal is upheld the appeal fee will be refunded. If the written appeal is denied, a request for an oral appeal may be filed within ten days of written appeal denial. Traffic citations are to be appealed at the UA Police Department.

#### 15. RAZORBACK TRANSIT BUS SERVICES

Razorback Transit provides bus service on eight fixed routes, both on campus and to major off campus living and service areas, Monday through Friday, from 7 a.m. to 6 p.m. on all UA fall and spring semester registration, class and final exam days. Reduced service is provided from 7 a.m. to 5:30 p.m., Monday through Friday, on other days. Anyone may ride Razorback Transit buses fare free. UA students and employees are encouraged to use this reliable and convenient daily bus service. Bus maps and schedules are available at the Arkansas Union Information Desk, the Administration Building and Hunt Hall lobbies, and the Transit and Parking Department. UA students and employees who cannot access the regular route buses may apply for complementary paratransit van service, after obtaining certification from the Paratransit Eligibility Committee.

If you have any questions or suggestions concerning parking or transit services on the University of Arkansas campus, please contact the Transit and Parking Department, Administrative Services Building, 155 Razorback Road, or call 575-PARK or 575-RIDE. Additional Transit and Parking information is available on our web site at: [www.uark.edu/parking](http://www.uark.edu/parking).