

The Department is organized into the following divisions and offices:

- Administrative Services
- Division of Aging and Adult Services
- Division of Child Care and Early Childhood Education
- Division of Children and Family Services
- Division of County Operations
- Division of Developmental Disabilities Services
- Division of Medical Services
- Division of Mental Health Services
- Division of Services for the Blind
- Division of Volunteerism
- Division of Youth Services
- Office of Chief Counsel

The functions of each division and office involved in the delivery of services funded through the Social Services Block Grant (SSBG) are described below.

Administrative Services (AS): Administrative Services consists of the Office of Fiscal Management (OFM), the Office of Administrative Services (OAS) and the Office of Systems and Technology. The OFM manages SSBG funding for the Department of Human Services and is responsible for preparation of the SSBG Comprehensive Services Program Plan. Purchased service contracts are developed, negotiated, reviewed, and monitored by OAS.

Division of Aging and Adult Services (DAA): The Division is charged with representing older citizens by advocating, planning, and developing programs to meet their specific needs. Priority services include transportation, nutrition, and socialization. The Division is also involved with chore services, adult day care, in-home, and preventive care services.

Division of Children and Family Services (DCF): The division is responsible for the delivery and coordination of services for children and families, including foster care, protective services and other child welfare services. The division also purchases treatment programs for youth with emotional/behavioral problems. The division has the responsibility to inspect, monitor, investigate and make licensing recommendations to the Child Welfare Agency Review Board. The Board licenses all non-exempt child welfare agencies (residential, foster care and adoption). The Division of Children and Family Services is a member of the Child Welfare League of America.

Division of County Operations (DCO): The Division has responsibility for the administration of the Department of Human Services County Offices. The Division provides assistance through Transitional Employment Assistance, Food Stamps, Commodity Distribution, Community Services (which includes Community Services Block Grants, Homeless, Weatherization and Low Income Energy Assistance), and Emergency Food.

Division of Developmental Disabilities Services (DDS): The Division is charged with development, funding, and licensing of program services for persons of all ages with a developmental disability. This includes the coordination of a continuum of services ranging from case management to residential placement. Technical assistance and program support functions are made available to all service providers. The Board of Developmental Disabilities Services operates human

development centers which offer residential care to persons with developmental disabilities at six locations in the state. Community Support Services provides services to persons through case coordination activities. Funding of community based services is administered by Program Management.

Division of Mental Health Services (DMH): The Division is responsible for developing comprehensive mental health programs at the community and state levels, searching for new prevention and treatment programs, and providing leadership in mental health research and training. The Division assists several facilities to provide varying types of mental health services, including the State Hospital at Little Rock (for intensive care), the Benton Services Center (for comprehensive care), and local private nonprofit community mental health centers (which provide in-patient and out-patient mental health services).

Division of Services for the Blind (DSB): The Division provides services which aid blind and visually impaired persons in attaining self-sufficiency and self-support through training, counseling, and other supportive activities. The Division operates programs focusing on independent living and vocational counseling. In addition, the Division operates the State's blind vending facility program.

Division of Youth Services (DYS): The Division provides overall management and administration of juvenile services for adjudicated delinquents and families in need of services (FINS) and certain categories of non-adjudicated youth. The Division coordinates activities which include education, treatment, rehabilitation, security and personnel administration for the Youth Services facility at Alexander, the state-operated serious offender programs Juvenile Upward Mobility Program (JUMP, for males) and Students Traveling Appropriate Responsible Trails (START, for females), and the observation and assessment unit. The Division is responsible for funding, monitoring and providing technical assistance to five contracted serious offender programs and to a statewide network of community-based programs. The Division also administers the Juvenile Justice and Delinquency Prevention Act formula grant funds for the development and implementation of juvenile justice education, prevention, diversion, treatment and rehabilitative programs. The Arkansas Coalition on Juvenile Justice, appointed by the Governor, provides policy direction and subgrant approval.

Office of Chief Counsel (OCC): The Office through its five sections of Legal Operations, County Operations, Fraud/Internal Affairs, Audit and Appeals and Hearings provides legal review and representation, fraud and internal investigations, audit functions and administrative hearings for all of DHS.

TABLE 4
DEPARTMENT OF HUMAN SERVICES ALLOCATIONS
OF SOCIAL SERVICES BLOCK GRANT FUNDING
STATE FISCAL YEAR 2002

Agency or Program Area	Funding
Department of Human Services	197,247
Administrative Services	1,848,037
Division of Aging and Adult Services	2,826,631
Division of Children and Family Services	4,376,501
Division of County Operations	88,739
Division of Developmental Disabilities Services	3,580,213
Division of Mental Health Services	1,101,163
Division of Services for the Blind	23,924
Division of Youth Services	1,911,785
Office of Chief Counsel	147,972
Arkansas Department of Health Alcohol and Drug Abuse Prevention	688,402
Arkansas Rehabilitation Services	1,149,743
Arkansas Spinal Cord Commission	141,340
Total	18,081,697

Administrative Costs

Administrative costs are those costs incurred by the Department of Human Services which are primarily for the management, supervision, or administrative support of the Social Services Block Grant program as opposed to the delivery of services. The administrative costs for this program are \$1,533,871 budgeted to Administrative Services and \$314,166 of indirect allocated expenses related to the division's Social Services Block Grant programs. The total of these two items is reflected in the Administrative Services allocation in Table 4.

Activities considered administrative costs for Administrative Services include: cost of planning, policy development, budgeting and administration, indirect allocated costs related to the Social Services Block Grant funds, costs of contract officers, costs of data processing,

DIVISION OF AGING AND ADULT SERVICES

FINANCIAL INFORMATION SUMMARY

SERVICE	FEDERAL	STATE	LOCAL DONATED	LOCAL APPROPRIATED	TOTAL
Chore Services (Purchase)	104,327	12,606	5,711	24,475	147,119
Congregate Meals (Purchase)	537,027	62,170	55,740	88,832	743,769
Day Care for Adults (Purchase)	33,325	3,614	436	3,858	41,233
Home Delivered Meals (Purchase)	633,267	79,087	62,296	95,366	870,016
Homemaker Services (Purchase)	31,218	3,818	4,460	0	39,496
Protective Services for Adults (Purchase)	159,802	0	53,267	0	213,069
Socialization/Recreation Services (Purchase)	246,673	29,097	27,415	37,540	340,725
Transportation Services (Purchase)	374,334	49,566	44,066	64,566	532,532
Total Funding	2,119,973	239,958	253,391	314,637	2,927,959

The Division of Aging and Adult Services has elected to match federal funds above the allocated amount. The amount reflected under total funding does not correspond to the funding on page twenty-eight (28) due to the additional match.

DIVISION OF AGING AND ADULT SERVICES

**ESTIMATES OF CLIENTS AND EXPENDITURES
FOR SERVICES BY SERVICE DELIVERY
AREA**

SERVICE	SERVICE AREA I	SERVICE AREA II	SERVICE AREA III	SERVICE AREA IV	SERVICE AREA V	STATE TOTALS
Chore Services (Purchase) Goals II, III, and IV						
CLIENTS	0	0	24	70	1	95
EXPENDITURES	0	0	\$ 18,037	\$ 127,992	\$ 1,090	\$ 147,119
Congregate Meals (Purchase) Goals II, III and IV						
CLIENTS	689	157	387	609	197	2,039
EXPENDITURES	\$ 205,701	\$ 72,393	\$ 122,213	\$ 200,098	\$ 143,364	\$ 743,769
Day Care for Adults (Purchase) Goals II, III and IV						
CLIENTS	0	0	3	1	1	5
EXPENDITURES	0	0	\$ 35,045	4070	2118	\$ 41,233
Home Delivered Meals (Purchase) Goals II, III and IV						
CLIENTS	439	153	401	166	200	1,359
EXPENDITURES	\$ 216,698	\$ 116,817	\$ 281,441	\$ 99,245	\$ 155,815	\$ 870,016
Homemaker Services (Purchase) Goals II, III and IV						
CLIENTS	0	18	21	0	0	39
EXPENDITURES	0	\$ 18,457	\$ 21,039	0	0	\$ 39,496
Protective Services for Adults (Purchase) Goal III						
CLIENTS	92	26	109	109	82	418
EXPENDITURES	\$ 56,426	\$ 17,456	\$ 47,221	\$ 51,075	\$ 40,891	\$ 213,069
Socialization/Recreation Services (Purchase) Goals II, III and IV						
CLIENTS	1,296	353	483	1,185	473	3,790
EXPENDITURES	\$ 92,193	\$ 59,595	\$ 63,947	\$ 57,519	\$ 67,471	\$ 340,725
Transportation Services (Purchase) Goals II, III and IV						
CLIENTS	359	182	135	368	726	1,770
EXPENDITURES	\$ 133,830	\$ 85,881	\$ 69,118	\$ 73,596	\$ 170,107	\$ 532,532
TOTALS						
CLIENTS	2,875	889	1,563	2,508	1,680	9,515
EXPENDITURES	\$ 704,848	\$ 370,599	\$ 658,061	\$ 613,595	\$ 580,856	\$ 2,927,959

The Division of Aging and Adult Services has elected to match federal funds above the allocated amount. The amount reflected under total funding does not correspond to the funding on page twenty-eight (28) due to the additional match

ARKANSAS DEPARTMENT OF EDUCATION

ARKANSAS REHABILITATION SERVICES

**ESTIMATES OF CLIENTS AND EXPENDITURES
FOR SERVICES BY SERVICE DELIVERY
AREA**

SERVICE	SERVICE AREA I	SERVICE AREA II	SERVICE AREA III	SERVICE AREA IV	SERVICE AREA V	STATE TOTALS
Special Services for the Disabled (Direct) Goals I, II, III, IV and V						
CLIENTS	174	128	230	211	174	917
EXPENDITURES	\$ 77,973	\$ 52,247	\$ 108,595	\$ 98,795	\$ 72,175	\$ 409,785
Special Services for the Disabled (Purchase) Goals I, II, III, IV and V						
CLIENTS	376	138	188	484	115	1,301
EXPENDITURES	\$ 98,964	\$ 50,651	\$ 88,793	\$ 142,190	\$ 46,314	\$ 426,912
Supervised Living Services (Purchase) Goals I and II,						
CLIENTS	0	0	18	0	0	18
EXPENDITURES	0	0	\$ 94,398	0	0	\$ 94,398
Training and Education Services (Direct) Goals I and II						
CLIENTS	0	0	0	126	0	126
EXPENDITURES	0	0	0	\$ 218,648	0	\$ 218,648
TOTALS						
CLIENTS	550	266	436	821	289	2,362
EXPENDITURES	\$ 176,937	\$ 102,898	\$ 291,786	\$ 459,633	\$ 118,489	\$ 1,149,743

TOTALS BY SERVICE BY SERVICE DELIVERY AREA

**ESTIMATES OF CLIENTS AND EXPENDITURES
FOR SERVICES BY SERVICE DELIVERY
AREA**

SERVICE	SERVICE AREA I	SERVICE AREA II	SERVICE AREA III	SERVICE AREA IV	SERVICE AREA V	STATE TOTALS
Adoption Services (Direct)						
CLIENTS	1	1	1	1	1	5
EXPENDITURES	\$ 2,886	\$ 2,886	\$ 2,886	\$ 2,886	\$ 2,884	\$ 14,428
Case Management Services (Purchase)*						
CLIENTS	0	0	0	0	0	0
EXPENDITURES	0	0	0	0	0	0
Chore Services (Purchase)						
CLIENTS	0	0	24	70	1	95
EXPENDITURES	0	0	\$ 18,037	\$ 127,992	\$ 1,090	\$ 147,119
Community Integration Services (Purchase)						
CLIENTS	12	25	15	12	20	84
EXPENDITURES	\$ 75,048	\$ 156,381	\$ 93,810	\$ 75,048	\$ 125,080	\$ 525,367
Congregate Meals (Purchase)						
CLIENTS	689	157	387	609	197	2,039
EXPENDITURES	\$ 205,701	\$ 72,393	\$ 122,213	\$ 200,098	\$ 143,364	\$ 743,769
Coordinated Court Services (Direct)						
CLIENTS	7	4	9	6	7	33
EXPENDITURES	\$ 1,918	\$ 1,134	\$ 2,267	\$ 1,482	\$ 1,919	\$ 8,720
Coordinated Court Services (Purchase)						
CLIENTS	155	99	195	123	155	727
EXPENDITURES	\$ 42,650	\$ 27,225	\$ 53,665	\$ 33,835	\$ 42,625	\$ 200,000
Day Care for Adults (Purchase)						
CLIENTS	0	0	3	1	1	5
EXPENDITURES	0	0	\$ 35,045	4070	2118	\$ 41,233
Day Care for Children (Purchase)						
CLIENTS	164	88	200	104	164	720
EXPENDITURES	\$ 178,924	\$ 96,008	\$ 218,200	\$ 113,460	\$ 178,924	\$ 785,516
Day Services for DD Children (Purchase)						
CLIENTS	0	20	2	0	0	22
EXPENDITURES	0	\$ 52,846	\$ 22,648	0	0	\$ 75,494

TOTALS BY SERVICE BY SERVICE DELIVERY AREA

**ESTIMATES OF CLIENTS AND EXPENDITURES
FOR SERVICES BY SERVICE DELIVERY**

**AREA
(Continued)**

SERVICE	SERVICE AREA I	SERVICE AREA II	SERVICE AREA III	SERVICE AREA IV	SERVICE AREA V	STATE TOTALS
Developmentally Disabled Services (Purchase)						
CLIENTS	102	83	115	73	5	378
EXPENDITURES	\$ 142,685	\$ 71,343	\$ 234,411	\$ 40,767	\$ 20,384	\$ 509,590
Home Delivered Meals (Purchase)						
CLIENTS	439	153	401	166	200	1,359
EXPENDITURES	\$ 216,698	\$ 116,817	\$ 281,441	\$ 99,245	\$ 155,815	\$ 870,016
Homemaker Services (Direct)						
CLIENTS	14	7	14	9	10	54
EXPENDITURES	\$ 39,906	\$ 23,581	\$ 47,161	\$ 30,836	\$ 39,905	\$ 181,389
Homemaker Services (Purchase)						
CLIENTS	0	18	21	0	0	39
EXPENDITURES	0	\$ 18,457	\$ 21,039	0	0	\$ 39,496
Interstate Compact of the Placement of Children (Direct)						
CLIENTS	4	3	5	3	3	18
EXPENDITURES	\$ 5,112	\$ 4,370	\$ 5,442	\$ 4,700	\$ 5,111	\$ 24,735
Mental Health Services (Purchase)						
CLIENTS	699	868	953	1,297	1,172	4,989
EXPENDITURES	\$ 154,164	\$ 191,602	\$ 210,322	\$ 286,302	\$ 258,773	\$ 1,101,163
Non-Residential Services for Youth (Purchase)						
CLIENTS	0	45	55	0	0	100
EXPENDITURES	0	\$ 55,000	\$ 58,240	0	0	\$ 113,240
Protective Services for Adults (Direct)						
CLIENTS	194	\$ 98	\$ 221	264	131	\$ 908
EXPENDITURES	\$ 2,778	\$ 1,403	\$ 3,164	\$ 3,780	\$ 1,875	\$ 13,000
Protective Services for Adults (Purchase)						
CLIENTS	92	26	109	109	82	418
EXPENDITURES	\$ 56,426	\$ 17,456	\$ 47,221	\$ 51,075	\$ 40,891	\$ 213,069
Protective Services for Children (Direct)						
CLIENTS	527	399	819	644	527	2,916
EXPENDITURES	\$ 167,401	\$ 116,705	\$ 257,694	\$ 196,493	\$ 167,401	\$ 905,694

TOTALS BY SERVICE BY SERVICE DELIVERY AREA

**ESTIMATES OF CLIENTS AND EXPENDITURES
FOR SERVICES BY SERVICE DELIVERY**

**AREA
(Continued)**

SERVICE	SERVICE AREA I	SERVICE AREA II	SERVICE AREA III	SERVICE AREA IV	SERVICE AREA V	STATE TOTALS
Protective Services for Children (Purchase)						
CLIENTS	132	78	156	102	132	600
EXPENDITURES	\$ 143,000	\$ 84,500	\$ 169,000	\$ 110,500	\$ 143,000	\$ 650,000
Socialization/Recreation Services (Purchase)						
CLIENTS	1,296	353	483	1,185	473	3,790
EXPENDITURES	\$ 92,193	\$ 59,595	\$ 63,947	\$ 57,519	\$ 67,471	\$ 340,725
Special Services for the Disabled (Direct)						
CLIENTS	258	238	334	303	354	1,487
EXPENDITURES	\$ 98,805	\$ 79,527	\$ 134,387	\$ 121,611	\$ 116,795	\$ 551,125
Special Services for the Disabled (Purchase)						
CLIENTS	865	193	746	839	359	3,002
EXPENDITURES	\$ 413,824	\$ 124,686	\$ 423,095	\$ 629,249	\$ 245,652	\$ 1,836,506
Substitute Care for Children (Direct)						
CLIENTS	144	52	126	97	92	511
EXPENDITURES	\$ 48,480	\$ 17,314	\$ 43,286	\$ 32,897	\$ 31,167	\$ 173,144
Substitute Care for Children (Purchase)						
CLIENTS	80	39	75	55	51	300
EXPENDITURES	\$ 181,000	\$ 65,000	\$ 162,500	\$ 123,500	\$ 118,000	\$ 650,000
Substitute Care for Youth (Purchase)						
CLIENTS	132	20	29	0	98	279
EXPENDITURES	\$ 837,965	\$ 275,000	\$ 84,290	0	\$ 601,290	\$ 1,798,545
Supervised Living Services (Purchase)						
CLIENTS	1,000	46	183	52	185	1,466
EXPENDITURES	\$ 316,152	\$ 14,543	\$ 146,563	\$ 16,440	\$ 58,488	\$ 552,186
Supported Living Services (Purchase)						
CLIENTS	19	8	13	12	1	53
EXPENDITURES	\$ 373,729	\$ 111,929	\$ 148,961	\$ 207,964	19668	\$ 862,251
Supportive Services for the Blind (Purchase)						
CLIENTS	80	40	190	80	198	588
EXPENDITURES	\$ 1,345	\$ 1,104	\$ 9,064	\$ 1,345	\$ 11,066	\$ 23,924

TOTALS BY SERVICE BY SERVICE DELIVERY AREA

**ESTIMATES OF CLIENTS AND EXPENDITURES
FOR SERVICES BY SERVICE DELIVERY**

**AREA
(Continued)**

SERVICE	SERVICE AREA I	SERVICE AREA II	SERVICE AREA III	SERVICE AREA IV	SERVICE AREA V	STATE TOTALS
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Supportive Services for Children and Families (Direct)

CLIENTS	39	45	56	79	62	281
EXPENDITURES	\$ 12,120	\$ 13,852	\$ 17,314	\$ 24,240	\$ 19,046	\$ 86,572

Supportive Services for Children and Families (Purchase)

CLIENTS	177	180	568	202	6,616	7,743
EXPENDITURES	\$ 93,724	\$ 98,224	\$ 143,969	\$ 125,224	\$ 125,479	\$ 586,620

Training and Education Services (Direct)

CLIENTS	0	0	0	126	0	126
EXPENDITURES	0	0	0	\$ 218,648	0	\$ 218,648

Transportation Services (Purchase)

CLIENTS	359	182	135	368	726	1,770
EXPENDITURES	\$ 133,830	\$ 85,881	\$ 69,118	\$ 73,596	\$ 170,107	\$ 532,532

TOTALS

CLIENTS	7,680	3,568	6,643	6,991	12,023	36,905
EXPENDITURES	\$ 4,038,464	\$ 2,056,762	\$ 3,350,400	\$ 3,014,802	\$ 2,915,388	\$ 15,375,816

Administrative Costs	2,544,962
Specialized Initiatives	65,000
Dept. of Human Services	197,247
TOTAL	\$ 18,183,025

*No Social Services Block grant funding is allocated to Case Management Services; however, the service may be accessed if circumstances warrant.

NOTE: The Division of Aging and Adult Services has elected to match federal funds above the allocated amount. The amount reflected under total funding does not correspond to the funding on pages twenty-seven (27) and twenty-eight (28) due to the additional match.

Web Site Location

The entire Social Services Block Grant Comprehensive Services Program Plan may be found at the following web site:

http://www.state.ar.us/dhs/webmanuals/cspp/cspp_toc.htm